

AGENDA

Board of Directors Meeting

September 2, 2020

5:30 PM

BOARD OF DIRECTORS

Camden County Educational Services Commission

VIRTUAL MEETING LINK:

[https://xtel.accessionmeeting.com/j/1151907249?
pwd=RXZsSVFSTWNheHV1RStHMTBBcEhBQT09](https://xtel.accessionmeeting.com/j/1151907249?pwd=RXZsSVFSTWNheHV1RStHMTBBcEhBQT09)

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

- IV. Roll Call
- V. Oath of Allegiance
- VI. President's Remarks
- VII. Approval of Minutes

Recommend to approve the minutes of the August 5, 2020 Virtual Regular Meeting
(MINUTES - DRAFT 2020-08-05.pdf (Attached))

- VIII. Correspondence

Lori Perlow, Manager of Communications, contributed to PRNewsOnline about the following:

- 1. Importance of districts having a communications plan for return to going school - **see Attachment C below**
- 2. Crisis planning for returning to school

<https://www.prnewsonline.com/school-closing-covid-communications-plan/>

(Attachment C - Schools Work to Create Clear Communications Plans for Return.pdf (Attached))

- IX. Public Comments
- X. Superintendent's Report
- XI. Old Business

XII. New Business

XIII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

Motion to approve the Board Secretary's Report as of June 30, 2020 which includes the line item transfers ([Financial Report June 30, 2020.pdf \(Attached\)](#))

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A- 16.10 (a) 1.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has been revised for the month ending June 30, 2020 as follows:
No change in revenue in June 2020.

c. N.J.A.C. 6A:23A-16.10 (c) 4

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of June 30, 2020, and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

- PUBLIC SCHOOLS
- CHARTER SCHOOLS
- OTHER

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

- a. Ratify the CCESC Mentoring Plan for 2020-2021 - **see Attachment B below** ([Attachment B - DistrictMentoringPlan_2020-2021SY.pdf \(Attached\)](#))

6. OTHER

Recommend to approve the following:

- a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan DelVecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.
- b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.
- c. Submit the Statement of Assurance for the CCESC Professional Development Plan to the State by September 1, 2020
- d. Submit the Statement of Assurance the CCESC Mentoring Plan to the State by September 1, 2020
- e. Submit the Statement of Assurances regarding Paraprofessionals to the County Office by September 30, 2020
- f. Submit the Final Report for the 2019-2020 Title I program at the CCJDC by September 30, 2020
- g. **ADDENDUM - Submit the revised Restart and Recovery Plan**

7. BILL LISTS

Approval of the lists of bills dated 6/30/20, 8/4/20, 8/6/20, 8/7/20, 8/10/20, 8/25/20, 8/26/20, and September 3, 2020. ([Bill List 2020-08-04.pdf \(Attached\)](#),
[Bill List 2020-08-06.pdf \(Attached\)](#),
[Bill List 2020-08-07.pdf \(Attached\)](#),
[Bill List 2020-08-10.pdf \(Attached\)](#),
[Bill List 2020-08-25.pdf \(Attached\)](#),
[Bill List 2020-08-26.pdf \(Attached\)](#),
[Bill List 2020-09-03.pdf \(Attached\)](#),
[Bill List 2020-6-30.pdf \(Attached\)](#))

B. EDUCATION

Recommend to approve the following for Education:

- 1.

C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Accept the resignation of Meredith Miller, Occupational Therapist, effective October 19, 2020 or until the position is filled
2. Accept the resignation of Gloria Hurley, Assistant for Transportation, effective August 21, 2020
3. Rescind the offer of employment to Alexandra Borriss, Social Worker, as approved at the August 5, 2020 Board meeting
4. Approve EMFLA under the FFCRA for the following staff members:
 - #0698 effective September 1, 2020 - December 31, 2020
 - #0667 effective September 1, 2020 - December 15, 2020
5. Amend the employment contract of Cassandra Jones, School Counselor in the non-public schools, from .8 FTE to 1.0 FTE, effective September 1, 2020 - June 30, 2021, Step MA+2, \$57,363

6. Amend the employment contract of Katie Finn-Rosato, Speech Language Specialist in the non-public schools, from .8 to 1.0 FTE, effective September 1, 2020 - November 30, 2020; Step 13+M, \$77,042

7. Amend the employment contract of Diana Prokapus, Certified Occupational Therapy Assistant in the public schools, from .4 FTE to .8 FTE, effective September 1, 2020 - December 31, 2020; adjusted annual salary \$37,080, no benefits

8. Ratify the rehire of the following non-tenured staff members in the Non-Public Programs, **Salary Guide A**, effective September 1, 2020 - June 30, 2021; fulltime with benefits unless noted:

Name	Position	FTE	Step	Salary
Elizabeth Edmonds	ELL Teacher	1.0	8	\$61,192
Lauren Romm	ELL Teacher	1.0	4+M	\$58,524
Kristin Davis	Teacher	1.0	10	\$64,256
Alexis Destro *	Teacher	1.0	13+M	\$77,042
Krisann Farnoly	Teacher	0.6 no benefits	6	\$35,489
Mary Fraietta *	Teacher	1.0	5	\$58,220
Amanda Friedrich	Teacher	1.0	7	\$60,078
Kelly Guzman	Teacher	.06 no benefits	8+M	\$37,315
Lauren Jordon	Teacher	.06 no benefits	12+M	\$43,440
Melissa Lynn	Teacher	1.0	5	\$58,220
Tuula Malik	Teacher	1.0	9	\$62,585
Tracey McAneney	Teacher	1.0	7	\$60,078
Denise Monahon *	Teacher	1.0	6	\$59,149
Charles Rowand	Teacher	1.0	6	\$59,149
Samantha Smith	Teacher	1.0	5+M	\$59,220
Karen Speight	Teacher	1.0	4	\$57,524
Rachel Turner	Teacher	1.0	2+M	\$57,363

* attains tenure during 2020-2021

9. Ratify the emergent hire of Charissa Gagliano, Occupational Therapist in the Public Schools, **Salary Guide B**, effective September 1, 2020 - June 30, 2021, fulltime with benefits, Step 1+M, \$61,199

10. Ratify the rehire of the following Instructional Assistants in the non-public programs, effective September 1, 2020 - June 30, 2021; 27.5 hours per week unless noted, \$18.00 per hour, no benefits:

Name	Annual Salary
Jacqueline Bollendorf	\$17,820
Gisele Byrd	\$17,820

Joshua Culbertson	\$17,820
Frances Ewald	\$17,820
Patricia Fario	\$17,820
Kyle Fox	\$17,820
Debra Godsey	\$17,820
Sumathy Karra	\$17,820
Glenn Loundenslager, 22 hours per week	\$14,256
Kimberly Massara	\$17,820
Sharon Merlino	\$17,820
Leslie Visco	\$17,820
AnneMarie Walmsley	\$17,820
Cathy Watkins	\$17,820

11. Employee #778 assigned to Sacred Heart School for a nonpublic teacher position funded under the CARES Act, voluntarily accepted a daily schedule from 11:00 am to 5:30 pm for the 2020-2021 school year. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to this employee and the position. This is a one-time, non-precedent setting event that expires on June 30, 2021.

12 FMLA leave for employee #888 effective February 22, 2021 - May 15, 2021, approximately

13. Ratify the emergent hire of Kyle Richards, Physical Education Teacher in the non-public schools, **Salary Guide A**, effective September 1, 2020 - June 30, 2021, fulltime with benefits, Step 1, \$55,899 **ADDENDUM: This position is funded under the CARES ACT for the 2020-2021 through Camden City School District. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to this employee and the position. This is a one-time, non-precedent setting event that expires on June 30, 2021.**

14. Ratify the emergent hire of the following new Instructional Assistants in the non-public schools, effective September 1, 2020 - June 30, 2021; 27.5 hours per week at \$18.00 per hour, no benefits

Name	Annual Salary
Yokasta Cerde	\$17,820
Millicent Davis	\$17,820
Taylor DiVirgilio	\$17,820
Rae Labine	\$17,820
Pablo Torres-Vega	\$17,820
ADDENDUM: Emily Zapata	\$17,820

15. **ADDENDUM - ratify the emergent hire of the following staff members in the non-public school programs, Salary Guide A, effective September 1, 2020 - June 30, 2021, fulltime with benefits; Note: These positions are funded under the CARES Act for the 2020-2021 school year through Camden City School District. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to these employees and positions. This is a one-time, non-precedent setting event that expires on June 30, 2021.**

Name	Step	Salary
Madelyn Askin	1+M	\$56,899
Esmeralda Castro	1	\$55,899
Danielle Guernon	1+M	\$56,899

16. **ADDENDUM - Amend the appointment of Abaigeal Doherty, Social Worker, as approved at the August 5, 2020 Board of Directors meeting, to include the following statement: This position is funded under the CARES Act for the 2020-2021 school year through Camden City School District. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Educaiton Association apply to this employee and position. This is a one-time, non-precedent setting event that expires on June 30, 2021.**

17. **ADDENDUM - approval to hire Brooke Maden as an office clerk on a part-time temporary basis effective September 3, 2020; \$18 per hour with no benefits**

D. TRANSPORTATION

Recommend to approve the following Transportation items:

1. Joint Transportation Agreements as follows:

 between CCESC as Host and Lenape BOE as Joiner to transport two students to Kingsway for 2020/21 school year

 between CCESC as Host and Monroe Twp as Joiner to transport one student to Archway for 2020/21 school year

 between CCESC as Host and Matawan BOE as Joiner to transport one student to Archway for 2020/21 school year

 between CCESC as Host and Delran BOE as Joiner to transport one student to Archway for 2020/21 school year

 between CCESC as Host and Old Bridge BOE as Joiner to transport one student to Durand Academy for 2020/21 school year

2. Approval of the Bid result from the 8/19/2020 bid opening for the following routes - **see Attachment A below**

(Attachment A - Bid results Bid opening 8-19-20.xlsx (Attached))

E. USE OF FACILITIES

F. POLICIES

1. Approve the Second Reading of the following policies:

P 1649	Federal Families First Coronavirus Response Act (M) (New)
P 2270	Religion in Schools (Revised)

P 2431.3	Heat Participation Policy for Student-Athlete Safety (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5200	Attendance (M) (Revised)
P & R 5320	Immunization (Revised)
P & R 5330.04	Administering an Opioid Antidote (M) (Revised)
P 5610	Suspension (M) (Revised)
R 5610	Suspension Procedures (M) (Revised)
P 5620	Expulsion (M) (Revised)
P & R 8320	Personnel REcords (M) (Revised)

2. Approve the First and Second Readings of the following policies:

P 1648	Restart and Recovery Plan (New)
P 1648.02	Remote Learning Options for Families (New)

([Policy Alert June 2020 Second Read.pdf \(Attached\)](#),
[Policies First Read 2020-09-02.pdf \(Attached\)](#))

XIV. Committee Reports

- A. TRANSPORTATION
- B. FINANCE
- C. POLICY
- D. PERSONNEL/NEGOTIATIONS
- E. EDUCATION
- F. INSURANCE
- G. FUTURE PROGRAMS & SERVICES
- H. FACILITIES

XV. Public Comment

XVI. Board Member Comments

XVII. Closed Session

XVIII. Adjournment