

MINUTES

Board of Directors Meeting

October 7, 2020

5:30 PM

The Meeting of the Camden County Educational Services Commission Board of Education was held on Wednesday, October 7, 2020 at 5:30 PM in the Virtual Meeting.

Present:

Board President Joyce Miller
Board Member Jennifer Storer
Board Member MaryAnn Johnson
Board Member Alethia Gibbs-Smith
Board Member Rebecca Ammen
Board Member Charles Buchheim
Board Member Veronica Parker
Board Member Heather Paoli
Board Member Kristen Simone
Board Member Ben Ovadia

Not present:

Board Member Christopher McKelvey
Board Member Doris Walsh
Board Member Angela Cooper
Board Member Gerard Petersen
Board Member Mawusimensah Mears

BOARD OF DIRECTORS

Camden County Educational Services Commission

VIRTUAL MEETING LINK:

<https://xtel.accessionmeeting.com/j/1151953012?pwd=rCp6pSCSKavLijWArVzeVTG8ZPAZAFZy>

I. Meeting Called to Order

The Regular Virtual meeting of the Camden County Educational Services Commission on Wednesday, October 7, 2020 was called to order by Mrs. Joyce Miller, President, at 5:30 pm.

II. Pledge of Allegiance

Everyone participated in the Pledge of Allegiance.

III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

IV. Roll Call

Also present were Mr. Dan DelVecchio, Superintendent; Mr. W. Patrick Madden, School Business

Administrator/Board Secretary; Ms. Stacey DiMeo, Director of Special Services; Ms. Mary Hartsell, Supervisor of Clinical Services; Ms. Nina Longer, Program Manager - Education; and Ms. Lori Perlow, Communications Manager.

V. Oath of Allegiance

There were no Oaths administered.

VI. President's Remarks

Mrs. Miller noted Mr. DeVecchio presented on the Digital Divide at the county board of directors virtual meeting.

VII. Approval of Minutes

Recommend to approve the minutes of the September 2, 2020 Virtual Regular Meeting
([MINUTES - 2020-09-02 DRAFT.pdf \(Attached\)](#))

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with the following roll call vote:

Board President Miller yes

Board Member Storer yes

Board Member Johnson yes

Board Member Gibbs-Smith yes

Board Member Ammen yes

Board Member Buchheim yes

Board Member Parker yes

Board Member Paoli yes

Board Member Simone abstain

Board Member Ovadia yes

the motion carried.

VIII. Correspondence

There was no correspondence.

IX. Public Comments

There were no public comments.

X. Superintendent's Report

There was no report.

XI. Old Business

Mr. DeVecchio discussed the following:

- Mental Health Update - We did six information sessions so far and have over 50 school districts registered.
- StopIt Violence update

eSports update

XII. New Business

There was no new business.

XIII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

Motion to approve the revised Board Secretary's Report as of June 30, 2020 and the Board Secretary's Report ending July 31, 2020 **and ADDENDUM the Board Secretary's Report ending August 31, 2020**, which include the line item transfers ([Financial Report June 30, 2020 Revised.pdf \(Attached\)](#), [Financial Report July 31, 2020.pdf \(Attached\)](#), [Financial Report August 31, 2020.pdf \(Attached\)](#))

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2020, and July 31, 2020 and **ADDENDUM - August 31, 2020** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A- 16.10 (a) 1.

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has been revised for the month ending June 30, 2020 as follows:
No change in revenue in June 2020.

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has been revised for the month ending July 31, 2020 as follows:

20-4411-203-0	Title I D summer FY20	\$61,046.72
20-4412-202-0	Title I D FY21	\$28,896.00

ADDENDUM - There was no change to revenue in August.

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

c. N.J.A.C. 6A:23A-16.10 (c) 4

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of June 30, 2020, and July 31, 2020 **and ADDENDUM - August 31, 2020** and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of

N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

- PUBLIC SCHOOLS
- CHARTER SCHOOLS
- OTHER

There were no new contracts to approve.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

ADDENDUM - Approve Trisha Tarsatana as a School Psychologist at the previously approved rates, effective October 8, 2020 - June 30, 2021; not to exceed \$44,000

There were no Professional Service Providers to approve.

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

There was no professional development to approve.

6. OTHER

Recommend to approve the following:

a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan DelVecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.

b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.

c. Remove Deerfield Township School District from the Cooperative Pricing System #66CCEPS effective October 7, 2020

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

7. BILL LISTS

Approval of the lists of bills dated 9/11/20, 9/15/20, 9/16/20, 9/28/20 and October 8, 2020

ADDENDUM - October 7, 2020 (Bill List 2020-09-11.pdf (Attached), Bill List 2020-9-15.pdf (Attached), Bill List 2020-09-16.pdf (Attached), Bill List 2020-09-28.pdf (Attached), Bill List 2020-10-08.pdf (Attached), Bill List 2020-10-07.pdf (Attached))

The motion was made by Board Member Simone and seconded by Board Member Parker, and with a unanimous roll call vote, the motion carried.

B. EDUCATION

Recommend to approve the following for Education:

1. Riley Bednar to complete required observation hours with CCESC speech therapists for admission to San Jose State University Speech Language Pathologist Masters Degree program

There was nothing to approve for Education.

The motion was made by Board Member Storer and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Approve EFMLA under the FFCRA for the following staff members:

#570 Effective September 8, 2020 - November 30, 2020

#779 Effective September 1, 2020 - November 23, 2020

2. Amend the EFMLA leaves as approved at the September 2, 2020 meeting for the following members:

#667 Effective September 1, 2020 - **November 23, 2020**

#698 Effective September 1, 2020 - **November 23, 2020**

3. Approve an additional 2 hours of hourly compensation at the previously approved rate for Alicia O'Donnell, Anne Schaeffer, and Elizabeth Racobaldo for the summer participation in professional development committee work which was previously approved

4. Accept, with regret, the retirement of Janice Harrell, teacher, effective October 1, 2020. Note: Ms. Harrell retires with 20 years of service to the Commission.

5. Ratify the emergent hire of the following Instructional Assistants as indicated; \$18.00 per hour, no benefits, 27.5 hours per week, unless noted:

Name	Based on Annual Salary	Effective Date
Deborah Holm 16.5 hours	\$10,692	September 1, 2020 - June 30, 2021
Susan Anderson 16.5 hours	\$10,692	September 16, 2020 - June 30, 2021
Katelyn Clark 16.5 hours	\$10,692	October 1, 2020 - June 30, 2021
Jasmine Jones	\$17,820	October 1, 2020 - June 30, 2021
Graceshanet Ruiz-Vargas	\$17,820	October 1, 2020 - June 30, 2021

6. Approve the emergent hire of the following Instructional Assistants; \$18.00 per hour, 27.5 hours per week; no benefits; effective October 1, 2020 - June 30, 2021:

Name	Based on Annual Salary
Matthew Orosz	\$17,820
Gloria Zapata	\$17,820
ADDENDUM - Dena LaPata on or about 10/7/20	\$17,820

7. Approve the emergent hire of Vanessa Sorto, School Social Worker in the non-public programs, **Salary Guide A**, effective October 1, 2020 or sooner - June 30, 2021, fulltime with benefits; Step 1+M, \$56,899

8. Rescind the offer of employment to the following Instructional Assistants:

Kyle Fox
Taylor DiVirgilio
Sharon Merlino
Graceshanet Ruiz Vargas

9. Amend the employment contract of Leslie Visco, Instructional Assistant, from 27.5 hours per week to 22 hours per week; adjusted annual salary of \$14,256; effective September 1, 2020 - June 30, 2021; all other terms and conditions apply

10. Amend the employment contract for Diana Prokapus, COTA, as approved at the September 2, 2020 meeting to read "effective September 1, 2020 - November 23, 2020"

11. Approve the rehire of Maricher Hernandez, Instructional Assistant, effective September 1, 2020 - June 30, 2021 \$18 per hour, 27.5 hours per week; annual salary \$17,820

12. ADDENDUM - Terminate the employment of Diane Clerico and Sandra Galarza, Transportation Clerks (tenured employees), effective December 7, 2020, pursuant to a Reduction in Force due to reasons of economy, in accordance with Board Policy of 60 days' notice

13. ADDENDUM - Approve Judyann McCarthy as Program Manager - Mental Health Services, effective November 1, 2020 - June 30, 2021, fulltime with benefits, at a prorated annual salary of \$92,000

The motion was made by Board Member Gibbs-Smith and seconded by Board Member Johnson, and with a unanimous roll call vote, the motion carried.

D. TRANSPORTATION

Recommend to approve the following Transportation items:

1. Approval of Bid results from the 8/31/2020 bid opening for the following routes - **see Attachment A below**
2. Approval of Bid results from the 9/4/2020 bid opening for the following routes - **see Attachment B below**
3. Approval of Bid results from the 10/1/2020 bid opening for the following routes - **see Attachment C below**
4. Approval of Bid results from the 8/19/20 bid opening for the following routes - **see Attachment D below**
5. Approval of quotes for new transportation routes until time of bidding - **see Attachment E below**
6. Approval of the following Joint Transportation Agreements:

between CCECSC as Host and Montgomery Twp BOE as Joiner to transport one student to Archway for 2020/21 school year

between CCECSC as Host and Salem City BOE as Joiner to transport one student to Creative Achievement for 2020/21 school year

between CCECSC as Host and Beverly City BOE as Joiner to transport one student to Bankbridge for 2020/21 school year

between CCESC as Host and Riverton BOE as Joiner to transport one student to Mary Dobbins for 2020/21 school year

(Attachment A 8-31-2020 Bid Results.xlsx (Attached), Attachment B 9-4-2020 Bid Results.xlsx (Attached), Attachment C 10-1-20 Bid Results.xlsx (Attached), Attachment D 8-19-2020 Bid Results.xlsx (Attached), Attachment E 2020 quotes.xlsx (Attached))

Ms. Storer abstained from item #1.

Ms. Cooper arrived at 5:38 pm.

The motion was made by Board Member Gibbs-Smith and seconded by Board Member Ammen, and with the following roll call vote:

Board President Miller yes

Board Member Storer abstain

Board Member Johnson yes

Board Member Gibbs-Smith yes

Board Member Ammen yes

Board Member Buchheim yes

Board Member Parker yes

Board Member Paoli yes

Board Member Simone yes

Board Member Ovadia yes

the motion carried.

E. USE OF FACILITIES

There was nothing to approve for Use of Facilities.

F. POLICIES

1.

There were no policies to approve.

XIV. Committee Reports

A. TRANSPORTATION

None

B. FINANCE

None

C. POLICY

None

D. PERSONNEL/NEGOTIATIONS

None

E. EDUCATION

None

F. INSURANCE

None

G. FUTURE PROGRAMS & SERVICES

None

H. FACILITIES

None

XV. Public Comment

There was no public comment.

XVI. Board Member Comments

Mrs. Miller thanked everyone for participating.

XVII. Closed Session

There was no closed session.

XVIII. Adjournment

The meeting adjourned at 5:40 pm.

The motion was made by Board Member Cooper and seconded by Board Member Paoli, and with a unanimous roll call vote, the motion carried.

Respectfully submitted,

W. Patrick Madden

Board Secretary