

## AGENDA

### Board of Directors Meeting

August 7, 2024

5:30 PM

### BOARD OF DIRECTORS

#### Camden County Educational Services Commission Join Meeting via Internet Link

[https://xtel.accessionmeeting.com/j/1163967501?pwd=oz5ppyeYIKztRgoPk-L\\_deoTzJZIUN0q](https://xtel.accessionmeeting.com/j/1163967501?pwd=oz5ppyeYIKztRgoPk-L_deoTzJZIUN0q)

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

Policy 0167 authorizes the presiding officer to manage meeting participation during the meeting.

- IV. Roll Call
- V. Oath of Office
- VI. President's Remarks
- VII. Approval of Minutes

Recommend to approve the minutes of the June 5, 2024 Virtual Reorganization/Regular Meeting  
([Minutes Draft 2024-06-05.pdf \(Attached\)](#))

- VIII. Correspondence

- **Addendum** - Subpoena issued to Daniel Del Vecchio to appear at hearing and produce documents.  
([Attachment I - Subpoena DD.pdf \(Attached\)](#))

- IX. Public Comments
- X. Superintendent's Report
- XI. Old Business
- XII. New Business
- XIII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

**Addendum** - Motion to approve the Board Secretary's Reports as of May 31, 2024 and June 30, 2024 which includes the line item transfers ([Financial Report 5.31.24.pdf \(Attached\)](#), [Financial Report 6.30.24.pdf \(Attached\)](#))

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

**Addendum** - Pursuant to N.J.A.C. 6A:23A-16.10(c)3, I certify that as of May 31, 2024 and June 30, 2024 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

**Addendum** - In accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that anticipated revenue as been changed for the month ending May 31, 2024 as follows:

Increase Transportation	10-1420-152-0	\$80,000.00
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**Addendum** - In accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that anticipated revenue as been changed for the month ending June 30, 2024 as follows:

Increase Transportation	10-1420-152-0	\$2,815,961.18
Increase Cooperative Purchasing	60-1950-404-0	\$165,117.42

c. N.J.A.C. 6A:23A-16.10 (c) 4

**Addendum** - Pursuant to N.J.A.C. 6A:23A-16.10(c)4, the Camden County Educational Services Commission certifies that as of May 31, 2024 and June 30, 2024, and after review of the Secretary's Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

1. Approval to execute General Services Contracts and other CCESC shared services contracts with any NJ Public, Charter, Renaissance, Nonpublic, and Private Schools for the disabled.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

**Addendum** - Kristen Patterson-Maas as an independent contractor to provide Speech Language Services on an as needed basis from September 1, 2024 to June 30, 2025 with a contract not to exceed \$44,000.

**Addendum** - Contract for Danielle Holroyd as an independent contractor to provide Child Study

Team services from September 1, 2024 to June 30, 2025 on an as needed, per case basis at previously approved CST rates.

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

- a. **Ratify** - Norell Gurcsik, Supervisor of Instruction to complete the Affirmative Action Office (AAO) Online Certification Course at a cost of \$500.00 with course duration of 18 hours.
- b. Approval for Elizabeth Cheer and Amanda Kline to attend the Global Homeboy Network Gathering, July 28, 2024 through July 30, 2024, in Los Angeles, CA at a cost of hotel, mileage, tolls and parking expenses.
- c. Approval for Elizabeth Cheer, Tara Cassidy, and Kristina Eggers to participate in the Improving Transition Services for Students Involved in the Juvenile Justice System (Summer Learning Institute 2024) on July 11, 2024 from 9:00 am - 12:00 pm at the DOE, Trenton, NJ at a cost of mileage/travel expenses only.
- d. Approval for Shanell Edwards to participate in the Planning for the Inclusive Classroom: (Summer Learning Institute 2024) on July 18, 2024 from 9:00 am - 12:00 pm at Rowan University, Glassboro, NJ at a cost of mileage/travel expenses only.
- e. Staff at the Camden County Juvenile Detention Center to attend the annual NJJDA conference September 11-13, 2024, Tropicana, Atlantic City, NJ at a cost of \$150 per day per person registration fee plus mileage/tolls/parking expenses; this conference is paid for through the Title I Part D Grant.
- f. Approval for Tara Cassidy to participate in the Enhancing Age-Appropriate Transition Assessment with Person-Centered Approaches (Summer Learning Institute 2024) on July 24, 2024 from 9:00 am - 12:00 pm at Rowan University, Glassboro, NJ at a cost of mileage/travel expenses only.

6. OTHER

Recommend to approve the following:

- a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan Del Vecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.
- b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.
- c. Ratify the following districts as members of CCEC Cooperative Pricing System #66CCEPS:

<b>Bloomington Board of Education</b>	
<b>Monmouth Beach Board of Education</b>	
<b>Township of Middletown</b>	
<b>Township of Moorestown</b>	

- d. **Ratify** the approval to extend by one year each, (2) contracts secured for the Cooperative Pricing System.

- 1. Moving & Decommissioning Services - expires June 15, 2024....request to extend to June 15, 2025. RFP# FY 21-04.
- 2. Information Technology Solutions - expires June 30, 2024...request to extend to June 30, 2025. RFP# FY20-06.

e. **Ratification** of the Executive Committee's approval on June 19, 2024 to join a Cooperative Purchasing Program named "Soucewell". There is no cost to the CCESC to join. - **see Attachment F below**

f. Accept the Formal Agreement from the Gloucester Township Board of Education in reference to the Title I Part D grant on behalf of the Camden County Juvenile Detention Center for the 2024-2025 school year.

g. Approve final acceptances and agreements between the state New Jersey Department of Community Affairs and the Camden County Educational Services Commission, agreement number: 2024-04960-0985-00, program name: Local Recreation Improvement 2024, project title: Clementon Borough Basketball and Pickleball Court Project. The NJ-DCA contribution is \$70,000.00.

Final approvals for the the project balance (less \$70,000.00) grant, will be funded by the CCESC pending receipt of project proposals from contractors and completion of subsequent meetings with the Borough of Clementon and other contractors, and final project plans approved by the Borough of Clementon.

h. Approval of CCESC 2024-2029 Capital Investment Plan. - **see Attachment D below**

i. **Addendum** - The submission of the 2024-2025 District Professional Development Plan and the 2024-2025 District Mentoring Plan and Statements of Assurance of same before September 1, 2024. - **see Attachments B & C below**

(Attachment D - Capital Investment Plan.pdf (Attached),  
Attachment F - SOURCEWELL spacesaver info. sheet.pdf (Attached),  
Attachment B - District PDP 24-25 SY.docx (Attached),  
Attachment C - CCESC mentoring plan Rev5 2024.docx (Attached))

## 7. BILL LISTS

Approval of the lists of bills dated June 13, 2024, June 24, 2024 (AIL), June 25, 2024, June 27, 2024, July 5, 2024, July 5, 2024 Trans, July 08, 2024 (ACH), July 09, 2024, July 10, 2024, July 11, 2024, July 16, 2024, and July 18, 2024, **Addendum-July 23, 2024**, Aug. 1, 2024, **Addendum-Aug. 2, 2024**, **Addendum-Aug. 8, 2024**, **Addendum-Aug. 8, 2024 Trans**, **Addendum-Aug. 12, 2024 (ACH)**. (Bill List 2024-06-13.pdf (Attached),

Bill List 2024-06-24.pdf (Attached),  
Bill List 2024-06-25.pdf (Attached),  
Bill List 2024-06-27.pdf (Attached),  
Bill List 2024-07-05 trans.pdf (Attached),  
Bill List 2024-07-05.pdf (Attached),  
Bill List 2024-07-08 ach.pdf (Attached),  
Bill List 2024-07-09 AIL REPL.pdf (Attached),  
Bill List 2024-07-10.pdf (Attached),  
Bill List 2024-07-11.pdf (Attached),  
Bill List 2024-07-16 AIL REPL.pdf (Attached),  
Bill List 2024-07-18.pdf (Attached),  
Bill List 2024-08-01.pdf (Attached),  
Bill List 2024-07-23.pdf (Attached),  
Bill List 2024-08-02.pdf (Attached),  
Bill List 2024-08-08.pdf (Attached),  
Bill List 2024-08-08 trans.pdf (Attached),  
Bill List 2024-08-12 ach.pdf (Attached))

## B. EDUCATION

Recommend to approve the following for Education:

## C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Accept the resignation of Eleni McKendry, Speech Therapist in the Public School Program, effective June 30, 2024.
2. Accept the resignation of Jessica Strassle, Occupational Therapist in the Public School Program, effective August 9, 2024.
3. Accept the resignation of Kacie Curran, Occupational Therapist in the Public School Program, effective September 22, 2024.
4. Accept the resignation of Alana Masciocchi, Speech Therapist in the Public School Program, effective July 11, 2024.
5. Approve FMLA intermittent leave for employee #10, effective approximately July 1, 2024 through June 30, 2025.
6. Approve FMLA leave for employee #1027, effective September 1, 2024 - November 22, 2024, approximately.
7. Extend FMLA leave for employee #1074 as previously approved at the June 5, 2024 Board Meeting, September 1, 2024 through December 1, 2024.
8. Approve Whitney Samuels, Speech Therapists in the Public School Program, to provide evaluations and/or services for ESY July 1, 2024 - August 31, 2024 at their per diem/hourly rate.
9. **Amend** - the contract of Whitney Samuels originally approved at the May 1, 2024 board meeting to reflect the following correction: .8 FTE, 9+ M, salary of \$58,705.
10. **Ratify** the ESY contract for Cari Heinzl, Physical Therapist, part time as needed at previously approved rates, effective July 1, 2024 - August 31, 2024.
11. Approve the employment of and issue employment contract to Jayne Ann Washart, Teacher in the Non-Public School Program, Non-Public Salary Guide, effective September 1, 2024 - June 30, 2025, full-time with benefits, Step 5 \$61,874.
12. Approve the employment of and issue employment contract to Laura Cosnett, Speech Language Therapist in the Public School Program, Public Salary Guide, effective September 1, 2024 - June 30, 2025, .6 FTE no benefits, Step 7+M \$42,049.
13. Approve all new hires to attend orientation Wednesday, August 28, 2024 from 8:30 am - 12 noon at their respective per diem/per hour rate(s).
14. A renegotiated employment contract for Daniel Del Vecchio, Superintendent, effective July 1, 2024 - June 30, 2029, as approved by the Executive County Superintendent of Schools.
15. **Ratify** Edward Ngene and David McKinney, college students, for paid summer/fall internship, part-time, as needed, \$18.00/hr., no benefits, not to exceed 29 hours per week.
16. Change of Structured Learning Experience Coordinator job description to Work-Based Learning Coordinator. - **see Attachment E below**
17. **Ratify** the employment of Elizabeth Gierveld, Occupational Therapist in the Public School Program, Public Salary Guide, effective September 1, 2024- June 30, 2025, Step 5+ M \$67,531.
18. **Amend-Rescind** - Jeffrey Wenzel to perform extra-duty admin. support services at his per diem/hourly rate, effective July 1, 2024 - June 30, 2025, as previously approved at our May 2, 2024 board meeting (item #12).

- 19. **Ratify**- Executive approval for Rachel Clancy to work up to 10 days in the Transition program over the summer break at her per diem rate.
  - 20. **Amend - Date correction:** Continued employment of the following staff in the Non-Public Program, Non-Public Salary Guide, effective September 1, 2024 - June 30, 2025 (from June 30, 2024); with benefits for those .8 FTE or greater; as previously approved at the May 2, 2024 board meeting (item# 26).
  - 21. Accept the resignation of Theresa DiMedio, Transportation Clerk and School Bus Driver, effective July 31, 2024.
  - 22. **Amend** - Approve the employment of and issue employment contract to Kristina Vasquez, Preschool Instructional Coach in the Public School Program, Public Salary Guide, effective on or before October 7, 2024 - June 30, 2025, full-time with benefits, Step 13 MA \$87,991.
- (Attachment E - Work-Based Learning Coordinator job description.docx (Attached))

D. TRANSPORTATION

Recommend to approve the following Transportation items:

- 1. Quotes for new 2023-24 school year transportation routes and 2024 ESY transportation routes until time of bidding, approval for CCESC route - **see Attachment A below**
- 2. The following jointures for the 2024 extended school year between CCESC as Host and the following Districts:

Number of Students	Attending	Jointure District	Route Number	Per Diem (Per Day cost)	Start/end date or last day transportation is needed, whichever comes first.
1	Pineland Learning Center	Edison	S534	\$593.57	7.2.24 to 8.31.24
1	Archbishop Damiano	Palmyra	E27G	\$648.55	7.8.24 to 8.31.24
1	Pinelands Learning Center	Pinelands	S1201	\$384.40	7.2.24 to 8.31.24
1	Springville Elem.	Delran	S1213Q	\$240.00	7.8.24 to 8.31.24
1	BCSSD	Rancocas Valley	S1205	\$389.00	7.8.24 to 8.31.24
2	Garfield Park	Mt. Laurel	S1212Q	\$250.00	7.2.24 to 8.31.24
1	Larc	Evesham	S1210Q	\$424.00	7.8.24 to 8.31.24
1	Bankbridge Reg.	Deptford	EBBB	\$418.00	7.8.24 to 8.31.24
1	Hampton Academy	Rancocas Valley	S1975	\$262.00	7.8.24 to 8.31.24

3	Hampton Academy	Evesham	S126	\$445.71	7.8.24 to 8.31.24
1	Katzenbach	Burlington Twp	S550	\$509.25	7.8.24 to 8.31.24
1	Penn School for the Deaf	Burlington Twp	S546	\$536.92	7.8.24 to 8.31.24
1	Child Development Center	Deptford Twp.	S216	\$424.86	7.10.24 to 8.31.24
1	Archway Lower	Cinnaminson	S579	\$472.00	7.12.24-8.31.24
1	BCSSD	Lenape	S1631Q	\$309.00	7.11.24-8.31.24
1	Bancroft Mt Laurel	Spotswood	S1218Q	\$189.00	7.15.24-8.31.24
1	Bancroft Cherry Hill	Phillipsburg	S1215Q	\$570.00	7.12.24-8.31.24

3. Approval of the following contracts for ESY bid 6.11.24:

1 <sup>st</sup> Transportation	\$17,280.00
A&M	\$22,400.00
Del City	\$62,752.60
First Student Berlin	\$12,090.00
First Student Lawnside	\$21,370.00
Holcomb	\$273,361.00
Maytav	\$133,446.00
MJ&R	\$15,380.00
Morgans	\$8,970.00
Rimar	\$12,600.00
T&L	\$147,665.00
T&T	\$52,576.00
West Berlin	\$32,593.00

4. Approval of the following amended contracts:

Contractor /Contract	Amended \$ amount
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year	
Del City - ESY 2024 Renewal	\$52,515.00
Hillman - 24-25 Renewal	\$459,670.00
Pegasus - 24-25 Renewal	\$475,737.00
T&L - 24-25 Renewal	\$1,598,368.00
T&T - 24-25 Renewal	\$2,416,332.00
West Berlin-24-25 Renewal	\$594,079.00

(Attachment A - (2023-2024 ESY and 2024 ESY Quotes.xlsx (Attached))

E. USE OF FACILITIES

Approve the following for Use of Facilities:

1. **Ratify** the use of facilities for Clementon School District. The staff will use the CCESC facilities for curriculum writing when their facilities are under construction/renovations on July 8, 2024 through August 16, 2024.

F. POLICIES

1. Approve the First Reading of the following Policies - **see Attachment G & H below**

P 0141	Board Member Number and Term (Revised)
P 0141.1	Board Member Number and Term – Sending District (Revised)
P 0141.2	Board Member Number and Term – Received District (Revised)
P 0164.6	Remote Public Board Meetings During a Declared Emergency (M) (Abolished)
P 2200	Curriculum Content (M) (Revised)
P&R 3160	Physical Examination (M) (Revised)
P&R 4160	Physical Examination (M) (Revised)
R 5200	Attendance (M) (Revised)
P 5337	Service Animals (Revised)
P 5350	Student Suicide Prevention (M) (Revised)
R 7231	Gifts from Vendors (M) (Abolished)
R 8420	Emergency and Crisis Situations (M) (Revised)

P&R 8467	Firearms and Weapons (M) (Revised)
P 9181	Volunteer Athletic Coaches and Co-Curricular Activity Advisors/Assistants (Revised)

(Attachment G - Policy & Regulations P 0141-P&R 4160.pdf (Attached), Attachment H - Policy & Regulations R 5200-P 9180.pdf (Attached))

XIV. Committee Reports

- A. TRANSPORTATION
- B. FINANCE
- C. POLICY
- D. PERSONNEL/NEGOTIATIONS
- E. EDUCATION
- F. INSURANCE
- G. FUTURE PROGRAMS & SERVICES
- H. FACILITIES

None.

XV. Public Comment

XVI. Board Member Comments

XVII. Closed Session

XVIII. Adjournment