

AGENDA

NORTH HALEDON BOARD OF EDUCATION - REGULAR MEETING

November 13, 2024

7:00 PM

I. Call to Order by President O'Donnell

II. Pledge of Allegiance

III. Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Action Meeting in a legal advertisement in The Record (January 21, 2024) and The Star Ledger (January 21, 2024) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

IV. Roll Call

V. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and
WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on November 13, 2024 to discuss:

- A. matters considered confidential by federal law, state statute or court rule;
- B. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public;

2) The Board will make public the matter(s) discussed if and when confidentiality is no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

A. Open Executive Session

Opened at 7:06 pm.

B. Close Executive Session

Closed at 7:40 pm.

VI. Superintendent's Report

VII. Business Administrator's Report

VIII. Committee/Representative's Report

<u>Committee</u>	<u>Representative/Chairperson</u>
Board of Recreation	Karen Girgenti
Borough Council	Nick Nagy
PCSBA/NJSBA	Lucy DeNova
Finance & Facilities/Services	Lucy DeNova
Personnel	Jared Blaso
Public Relations/Communication	LauraLee Harding
Policy	Amy Guido
Curriculum & Technology	Jeremy Serfozo

IX. Correspondence

X. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting and Executive Session on October 9, 2024.

XI. Petition of Citizens on Agenda Items Only

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XII. Finance

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance resolutions A-H:

A. Acceptance of Monthly Financial Reports for October 31, 2024

Resolve that upon the recommendation of the Superintendent, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the months ending October 31, 2024 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of October 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of October 31, 2024, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the

approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

B. Approval of Transfer of Funds for October 31, 2024

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of October 31, 2024. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

C. Approval of District Claims for November 2024

Resolve that upon the recommendation of the Superintendent, the Board of Education approves the attached lists of claims for November in the total amount of \$1,124,243.09 be approved for payment, as follows:

General Operating Fund (Funds 10, 11 &12)	\$1,073,840.07
Special Revenue Fund (Fund 20)	\$23,204.32
Capital Projects Fund (Fund 30)	\$0.00
Debt Service Fund (Fund 40)	\$0.00
Enterprise Fund (Fund 60)	\$27,198.70

D. Approval of FY 2024 National School Lunch Program Equipment Grant (NSLP)

Be it resolved, upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education retroactively approves the submission of the FY 2024 National School Lunch Program Equipment Assistance Grant not to exceed \$20,000 per school.

E. Approval of Amended ESEA Grant Application for 2024-2025

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the submission of an amended FY25 ESEA grant application to approve the addition of carryover funds from the FY24 ESEA grant. The amended grant application includes acceptance of the following public and nonpublic funds:

	PUBLIC	NONPUBLIC	CARRYOVER	XFER FROM ANOTHER TITLE	AMENDED
TITLE IA	\$ 115,568.00	\$ -	\$ 15,056.00	\$ 2,000.00	\$ 132,624.00
TITLE IIA	\$ 14,586.00	\$ -	\$ 17,095.00	\$ (5,700.00)	\$ 25,981.00
TITLE IV	\$ 10,000.00	\$ -	\$ 3,505.00	\$ 3,700.00	\$ 17,205.00

F. Approval of Amended IDEA Grant Application for 2024-2025

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the submission of an amended FY25 IDEA grant application to approve the addition of carryover funds from the FY24 IDEA grant. The amended grant application includes acceptance of the following public and nonpublic funds:

	PUBLIC	NONPUBLIC	CARRYOVER	AMENDED
BASIC	\$ 146,953.00		\$ -	\$ 146,953.00
PRESCHOOL	\$ 8,478.00	\$ -	\$ 1,084.00	\$ 9,562.00

G. *** Approval of the 2025-2026 Budget Calendar ***

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administration, the Board of Education approves the attached 2025-2026 tentative budget calendar pending release of the state budget calendar and any adjustments necessary thereto.

H. *** Approval of Quote for Dark Fiber Mapping ***

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the proposal in the amount of \$5,500 from Millenium Communications Group to purchase the following: North Haledon BOE Fiber Network Documentation and Inspection Summary as indicated in quotation #23289, contract name: Hunterdon County Educational Services Commission Technology Supplies & Equipment: #HCESC-Cat-22-01. 2024-2025 funds will be used for this purchase.

XIII. Facilities & Services

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following facilities and services resolutions A-D:

A. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participants	Workshop	Location	Fee	Sub	Other Costs
12/3/2024	Roseanne Taormina	BER: Defusing Anger; Anxiety and Aggression - Improving Student Behavior	Virtual	\$295.00	Yes	No
12/5/2024	Roseanne Morgantini	I&RS Intervention & Referral Services	Virtual	\$178.00	No	No
12/5/2024	Brielle Soluri	I&RS Intervention	Virtual	\$178.00	No	No

		& Referral Services				
12/13/2024	Karen Gabriele	BER: Using AI to Increase Math Learning and Teacher Productivity	Virtual	\$295.00	Yes	No

B. Approval of District Facility Use

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following use of district facilities subject to non-conflicting events:

Organization	Day	Times	Location	Purpose
NH Recreation Commission	Mon-Fri 11/22/24- 3/28/25 Saturdays 12/7/24- 3/22/25 <i>*Except for school closures & Memorial Gym from 2/24/25 through 3/1/25 is unavailable.</i>	6:15-9:15pm @ Memorial 6-9pm @ HMS Sat: 9am-4pm	Memorial & HMS Gymnasiums	Travel & Rec Basketball Practices & Games and Sat Morning Basketball Clinic
<i>Borough of North Haledon</i>	<i>Saturday 12/14/2024</i>	<i>1:00-8:00pm</i>	<i>HMS Multi-purpose room & Kitchen</i>	<i>Mayor's Annual Holiday Party for Children</i>

C. Acknowledgement of School Bus Evacuation Drill

WHEREAS, School administrators shall organize and conduct emergency exit drills once within the school year for all non-transported district students; and

WHEREAS, the school bus driver participates in the emergency exit drills; and

WHEREAS, drills shall be conducted on school property and shall be supervised by the principal or person assigned to act in a supervisory capacity; and

WHEREAS, drills shall be documented in the minutes of the local board of education at the first board meeting following the completion of the emergency exit drill; Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education acknowledges that a school bus emergency evacuation drill was held on October 11, 2024 at Memorial Elementary School between 8:45AM-11:20AM and on October 11, 2024 at High Mountain School between 12:00PM-2:30PM. These drills were supervised by Melissa Tait at Memorial School and Michael Escalante at High Mountain School.

D. Approval of 2024-2025 School Safety and Security Plan Annual Review Statement of Assurance

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the submission of the 2024-2025 School Safety and Security Plan Annual Review Statement of Assurance for North Haledon School District.

XIV. Personnel

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel resolutions A-K:

A. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached list of substitutes for the 2024-2025 School Year.

B. Approval of Retirement

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the letter of request for retirement of Lori Romeo effective January 1, 2025.

C. Approval of Resignation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Dena Allen effective December 31, 2024.

D. Approval of Retirement

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the letter of request for retirement of Andrea Finkelstein effective June 30, 2025.

E. Approval of Resignation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Antonella Lind effective December 31, 2024, releasing Ms.Lind from the 90 day contractual clause as a non-precedent setting action.

F. Approval of Resignation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Victoria Santos effective December 31, 2024.

G. Approval of Resignation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Susan Corvo effective December 30, 2024.

H. Approval of Homework Club Staff

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the addition of the following teacher to be a Homework Club advisor for the 2024-2025 school year:

Homework Club Staff 2024-2025	Stipend
Laura Caravagno	\$1,100.00

I. *** Approval of Amended Extra-Curricular Stipend and Staff ***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education amends the extracurricular stipend for Victoria Santos, Student Council Co-Advisor through December 2024 with a prorated stipend of \$560.00 and approves the appointment of Carrie Rohlf as Student Council Co-Advisor starting January 2025 with a stipend of \$840.00 for the remainder of the 2024-2025 School Year.

J. *** Appointment of Director of Student Services ***

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the Board") appoints Rosa Barreira to the position of Director of Student Services, effective January 13, 2025 through June 30, 2025 at annual prorated salary of \$120,000.00.

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Rosa Barreira for the position of Director for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Rosa Barreira.

K. *** Appointment of School Nurse ***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education awards a contract to Daniella Cangelosi (tenure track) as a School Nurse at an annual salary of \$56,775 (BA/Step 2-3) with health benefits, effective January 2, 2025 through June 30, 2025, pending favorable outcome of criminal history check.

XV. Policy

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following policy resolution A:

A. First Reading - Policy Revisions

First Reading of Policy Revisions/Updates:

- Policy 3439 Jury Duty - Revision
- Policy 4413 Overtime Compensation - Revision
- Policy 4415 Substitute Wages - Revision

First Reading of Policy to Abolish:

- Policy 3433 Vacations - Abolish
- Policy 4433 Vacations - Abolish
- Policy 4340 Grievance - Abolish
- Policy 4410 Compensation - Abolish

XVI. Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following curriculum resolutions A-C:

A. Approval of Field Trip Destination & Transportation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following field trip destinations and transportation:

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Grade	Location	Approximate Fee
Jr. National Honor Society	New Jersey Hall of Fame, East Rutherford, NJ	\$13.00 Collected Per Student Buses by First Student: \$600.00
8th Grade	Rocking Horse Ranch, Highlands, NY	\$400.00 Collected Per Student Buses by First Student: \$2,400.00 (Covered by 8th Grade Parent Committee)

B. Approval of English Language Arts Curriculum

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the English Language Arts K-8 Curriculum.

C. Approval to Discard Obsolete Books

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached lists of obsolete curriculum textbooks to be discarded.

XVII. Old Business/New Business

XVIII. Petition of Citizens (limited to 30 minutes)

At this time, the public has the opportunity to address the Board on any subject. Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. All statements shall be directed to the presiding officer; no participant may address board members individually. The Board members cannot comment about specific personnel. The public has to be aware that comments must be civil and in a positive manner. Remember, there are consequences for libelous and slanderous comments.

If there is anyone present who wishes to make public comment at this time, please state your name and address and also record it on the sheet at the podium. The Board of Education will listen to all comments, but we will not engage in a dialog. After investigating any issues, the Administration will be in contact with you as soon as possible.

Thank you for coming to the meeting and for your comments.

A. Motion to Open the Floor

B. Motion to Close the Floor

XIX. Future Meetings and Important Dates

December 18, 2024	Regular Meeting	5:30 pm
January 2, 2025	Organizational Meeting	7:00 pm

XX. Adjournment