

**AGENDA**

**Board of Directors Meeting**

October 10, 2024

6:00 PM

**BOARD OF DIRECTORS**

**Camden County Educational Services Commission**

VIRTUAL MEETING LINK:

(IN-PERSON ONLY)

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

Policy 0167 authorizes the presiding officer to manage meeting participation during the meeting

- IV. Roll Call
- V. President's Remarks
- VI. Approval of Minutes

Recommend to approve the minutes of the September 4, 2024 Virtual Regular Meeting.

[\(Minutes 2024-09-04 final.pdf \(Attached\)\)](#)

- VII. Correspondence
- VIII. Public Comments
- IX. Superintendent's Report
- X. Old Business
- XI. New Business

Cross County Connection highlighted the travel training by Camden City School District students at their annual meeting. The students were featured in their FY 2024 Impact Report. Rachel Clancy coordinates the transition for CCSD and maintains great relationships with associated organizations.

- XII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

Motion to approve the Board Secretary's Report as of July 31, 2024 & August 31, 2024, which includes the line item transfers. ([Financial Report July 2024.pdf \(Attached\)](#), [Financial Report August 2024.pdf \(Attached\)](#))

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

Pursuant to N.J.A.C. 6A:23A-16.10 (c)3, I certify that as of July 31, 2024 & August 31, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2, and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

In accordance with N.J.A. C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has been revised for the month ending July 31, 2024 as follows:

**Addendum -**

Increase Transportation	10-1420-152-0	29,892.00
Increase LOCAL RECR. IMPROVE. Grant (LRIG)	22-2200-431-0	70,000.00
Increase STOP Grant	20-4300-454-0	75,979.82
Increase SAMHSA Grant	20-4300-455-0	1,075,322.69
Increase TITLE I PD Summer	20-4411-203-0	29,311.53
Increase TITLE I PD 24-25	20-4412-202-0	23,226.00
Increase ARP ESSER - CCJDC	20-4540-487-0	10,088.18

c. N.J.A.C. 6A:23A-16.10 (c) 4

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of July 31, 2024 & August 31, 2024 and, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

1. Approval to execute General Services Contracts and other CCESC shared services contracts with any NJ Public, Charter, Renaissance, Nonpublic, and Private Schools for the disabled.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

- Issue contract to Jenna Miller, School Psychologist, to provide Child Study Team Services effective from October 10, 2024 - June 30, 2025; with contract not to exceed \$44,000:

## 5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

- a. Patrick Madden to attend NJSBA Annual Workshop October 21-24, 2024 in Atlantic City NJ at a cost of \$550 registration fee plus mileage, tolls and parking expenses.
- b. Valerie Beach and Kristin Smyth to attend the online Autumn 2024 PIRS Practice Seminar throughout the year offered through Montclair State University at a cost of \$1,200 per/person.
- c. Margot Schadt to attend the online Community of Practice for Experienced PIRS 2024-2025 throughout the year offered through Montclair State University at a registration cost of \$180.
- d. Elizabeth Cheer, Tom Fitzgerald, Mary Hartsell and Cathy Saporito to attend Handle With Care (re-certification) Training on October 10, 2024 from 8:30am-4:30pm in Vineland, NJ at a cost of \$525 registration fee per/person, plus mileage/tolls/parking expenses.
- e. Kim Baylock, Valerie Beach, Amanda Bonuomo, Margot Schadt and Kristin Smyth to attend the Building a Toolkit Instructional Coaching hybrid course on October 9, 2024 from 9:00am-12:00pm through the SRI/ETTC at Stockton University at a cost of \$106 per/person.
- f. Katherine Carey and Mary Hartsell to attend the 2024 Association of Educational Agencies (AESA) Annual Conference in Orlando, FL on December 4-6, 2024 at a cost of \$1,780 plus, airfare, land, auto, meals (per GSA guidelines) and misc. expenses.
- g. Society for Prevention of Suicide to provide Professional Development (Lead U Workshop) for CCECSC certified staff onsite on October 22, 2024 and October 23, 2024 from 8:00am-2:30pm at a cost of \$3,500.
- h. Amanda Bonuomo to attend the ongoing Preschool Instructional Coach (PIC) seminar offered through NJDOE at cost of mileage expenses only.
- i. Joan Ludlam, Sue McKinney, Kristine MacDuff and Alice Middleman to attend the Strauss Esmay 2024 NJ Family Leave/Federal Family & Medical Leave program conference on October 9, 2024 and October 10, 2024 at Ocean County College Conference Center in Toms River, NJ from 9:30am-12:00pm at a cost of \$145 per/person plus mileage, tolls and parking expenses.
- j. Katherine Carey to enroll in Project Management, PMTraining/PMP Class online (Thurs./Tues. Bootcamp) on Nov. 14, 2024 - November 26, 2024 from 10:00am-5:00pm. at a cost of \$1,625.
- k. Stephanie DiAntonio, CST Coordinator, to enroll in Wilmington University; Education MED7701-Supervisory Leadership Course.
- l. Addendum - rescind** Stephanie DiAntonio to attend the Association of Learning Consultants Fall Symposium from Oct. 24 2024-Oct. 25, 2024 at a cost of \$170 plus mileage, lodging, tolls and parking expenses.
- m. Katherine Carey, Elizabeth Cheer, Dan Del Vecchio, Norell Gurcsik, Mary Hartsell, Patrick Madden, Patti Russo, and Catherine Saporito to attend Danielson for Experienced Administrators between September 30, 2024 through October 21, 2024 via online portal, at a cost of \$1,090.

## 6. OTHER

Recommend to approve the following:

- a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan Del Vecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.
- b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between

- Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.
- c. Rite Aid (Flu) Vaccination Program on October 22 & 23, 2024. This service is open to all staff and is voluntary.
- d. Submit the FY24 Final Expenditure Report for the Title I Part D Grant due October 20, 2024.
- e. The following district/s as a member of CCESC Cooperative Pricing System #66CCEPS:

- Park Ridge Board of Education	- Pinelands Regional School District
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- f. Diversity, Equity and Inclusion plan revision for the 2024-2025 school year. **see Attachment E below**  
(Attachment E - Diversity and Inclusion Plan.pdf (Attached))

7. BILL LISTS

Approval of the lists of bills dated: Sept. 12, 2024, **Addendum - Sept. 12, 2024 (2)**, Sept. 13, 2024, Sept. 24, 2024, Sept. 30, 2024, Sept. 30, 2024 NJJDA, Oct. 3, 2024 Trans, Oct. 7, 2024 ACH, **Addendum - Oct. 3, 2024** (Bill List 2024-09-12.pdf (Attached), Bill List 2024-09-13.pdf (Attached), Bill List 2024-09-30.pdf (Attached), Bill List 2024-09-30 NJJDA.pdf (Attached), Bill List 2024-10-03 TRANS.pdf (Attached), Bill List 2024-10-07 ACH.pdf (Attached), Bill List 2024-09-24.pdf (Attached), Bill List 2024-09-12 (2).pdf (Attached), Bill List 2024-10-03.pdf (Attached))

B. EDUCATION

Recommend to approve the following for Education:

- 1. Interns to complete their clinical rotation with CCESC in Camden City School District:

Intern	Discipline	University	Clinical Dates	Clinical Supervisor	District Placement
Christina Ackerman	OT	Jefferson University	9/26-10/24/2024	Alexa Plitt	Camden City School District
Willam Mink	OT	Jefferson University	10/31-12/4/2024	Justin Roldan	Camden City School District
Michael Nusspickel	PT	Rutgers University	11/12/2024-2/7/2024	Anne Schaeffer	Berlin Township/ Waterford Township School District

\* **Rescind** the approval of Marsha Olitsky, Counselor from Holy Family University as previously approved at the September 4 , 2024 board meeting.

- 2. Ratify Affirmation of Partnership with New Jersey Apprenticeship Program-Rutgers Graduate School of Education (November 1, 2024 - October 31, 2025). **see Attachment D below**  
(Attachment D - Affirm. of Partnership NJAP.pdf (Attached))

C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

- 1. Accept the termination of Luciano Muniz, School Bus Driver/Facilities Maintenance, effective

September 9, 2024. Not eligible for rehire.

2. Amend contract of Kelly Guzman, Teacher in the Nonpublic School Program, to .5 FTE, Step 12+M, at an adjusted annual salary of \$38,889, retroactively effective September 1, 2024.
3. Accept the retirement of Ruth Bancroft, teacher in the Nonpublic School Program, effective December 31, 2024. Ruth retires with 20 years of service to the Commission.
4. Ratify the employment of Elsa Martinez, Instructional Assistant, part-time, no benefits, \$21.00/hour, 5 days/week, 5.5 hours/day, 27.5 hours/week, effective September 16, 2024 - June 30, 2025.
5. Ratify the employment of Reakwon Blackshear, Instructional Assistant, part-time, no benefits, \$21.00/hour, 5 days/week, 5.5 hours/day, 27.5 hours/week, effective September 16, 2024 - June 30, 2025.
6. Ratify the employment of Sofia Reyes Barreno, Instructional Assistant, part-time, no benefits, \$21.00/hour, 5 days/week, 5.5 hours/day, 27.5 hours/week, effective September 23, 2024 - June 30, 2025.
7. Ratify the employment of Destiny Doolin, Instructional Assistant, part-time, no benefits, \$21.00/hour, 5 days/week, 5.5 hours/day, 27.5 hours/week, effective October 1, 2024 - June 30, 2025.
8. Ratify the employment of Dynasty Resto, Instructional Assistant, part-time, no benefits, \$21.00/hour, 5 days/week, 5.5 hours/day, 27.5 hours/week, effective October 1, 2024 - June 30, 2025.
9. Approve the employment of and issue an employment contract to Andrea Meltzer, Speech Language Pathologist in the Nonpublic School Program, Step 2+M on the Nonpublic guide, annual salary of \$60,711, full-time with benefits, effective October 16, 2024 - June 30, 2025, prorated based on start date.
10. Ratify the rehire of Yandely Cruz, Instructional Assistant, part-time, no benefits, \$21.00/hour, 5 days/week, 5.5 hours/day, 27.5 hours/week, effective October 1, 2024 - June 30, 2025.
11. Accept name change of Jaclyn Neville, Job Coach in the Public School Program to Jaclyn Danner.
12. A job description for Speech Language Specialist - **see Attachment C below**
13. The following Commission employee to operate Commission vehicles throughout the 2024-2025 school year; Katherine Carey, Assistant Superintendent.
- 14. Addendum: Extend FMLA leave for employee #1000 as previously approved at the June 5, 2024 Board meeting, September 1, 2024 through December 1, 2024.**

[\(Attachment C - Speech Language Specialist job description.pdf \(Attached\)\)](#)

D. TRANSPORTATION

Recommend to approve the following Transportation items:

1. Quotes for new 2024-25 school year transportation routes until time of bidding, approval for CCESC route - **see Attachment A below**
2. Athletic Trips for the 2024-25 school year - **see Attachment B below**  
[\(Attachment A \(24-25\) SY Quotes 10 10.xlsx \(Attached\),](#)  
[Attachment B 2024-25 Athletic Trips 10 10.xlsx \(Attached\)\)](#)

E. USE OF FACILITIES

Recommend to approve the following for Use of Facilities:

1. Lindenwold Middle School to use the CCESC facilities for an evacuation drill for the following dates:

Monday, November 18, 2024 1:30pm - 2:05pm	Tuesday, April 30, 2025 1:30pm - 2:05pm
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F. POLICIES

XIII. Committee Reports

- A. TRANSPORTATION
- B. FINANCE
- C. POLICY
- D. PERSONNEL/NEGOTIATIONS
- E. EDUCATION
- F. INSURANCE
- G. FUTURE PROGRAMS & SERVICES
- H. FACILITIES

XIV. Public Comment

XV. Board Member Comments

XVI. Closed Session

XVII. Adjournment