

## AGENDA

### Board of Directors Meeting

December 4, 2024

5:30 PM

### BOARD OF DIRECTORS

#### Camden County Educational Services Commission

VIRTUAL MEETING LINK:

<https://xtel.accessionmeeting.com/j/1154133400?pwd=py9loCGZIK0Xae5LiXLvy1fJNhS5x4Q9>

- I. Meeting Called to Order
- II. Pledge of Allegiance
- III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

**Policy 0167 authorizes the presiding officer to manage meeting participation during the meeting.**

#### IV. Roll Call

Patrick Madden conducted Roll Call and noted that (9) members were present for Roll Call. (2) members joined the meeting late.

- V. President's Remarks
- VI. Approval of Minutes

Recommend to approve the minutes of the October 10, 2024 In-Person Meeting

([Minutes approved Oct. 2024.pdf \(Attached\)](#))

- VII. Correspondence
- VIII. Public Comments
- IX. Superintendent's Report
- X. Old Business
- XI. New Business
- XII. General Business

#### A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

Motion to approve the Board Secretary's Reports as of September 30, 2024, which include the line item transfers. ([Financial Report 2024-09-30.pdf \(Attached\)](#))

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of September 30, 2024, no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A- 16.10 (a) 1.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

In accordance with N.J.A.C. 6A:23A-16.10(c)2, it is certified that anticipated revenue has been revised for the month ending September 30, 2024 as follows

Increase Interest Income/Misc.	10-1500-000-0	\$45,000.00
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c. N.J.A.C. 6A:23A-16.10 (c) 4

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of September 30, 2024 and after review of the Secretary’s Monthly Financial Reports and upon consultation with the appropriate district officials, to the best of the Board’s knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

- 1. Approval to execute General Services Contracts and other CCESC shared services contracts with any NJ Public, Charter, Renaissance, Nonpublic, and Private Schools for the disabled.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

**a. Ratify** - The following staff members to attend the NJEA Convention in Atlantic City, NJ:

Charles Adams	November 7 & 8, 2024	mileage/tolls/parking expenses
Shanell Edwards	November 7, 2024	<b>amended: non-member registration fee</b> /mileage/tolls/parkin expenses
Robert Hoelke	November 7 & 8, 2024	mileage/tolls/parking expenses

Bernadette Swietanski	November 7, 2024	mileage/tolls/parking expenses
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**b. Ratify** - The following staff members to attend the PCAST: Developing Group-Centered planning in Classroom Settings at Rutgers Cooperative Ext. in Mays Landing, NJ:

Tara Cassidy	November 14, 2024	mileage/tolls/parking expenses
Bernadette Swietanski	November 14, 2024	mileage/tolls/parking expenses

**c. Ratify** - Lucy Henry to attend the AENJ Kaleidoscope Conference 2024, on October 17, 2024 & October 18, 2024 in Princeton, NJ at a registration cost of \$300 plus mileage, tolls and parking.

**d. Ratify motion** - Nina Longer to attend the AASA sponsored Mental Health/SEL Learning Summit from October 22, 2024 - October 24, 2024 in Pittsburgh, PA, at a cost of hotel, meals (in accordance with GSA rates), mileage, tolls and parking expenses.

e. Approve CCESC's Administrator's retreat and planning session held on November 7 & 8, 2024, in Hershey, PA, to include mileage, tolls and parking and accommodations.

f. Kim Baylock to attend the Veteran Instructional Coach Meeting on January 10, 2025 from 9:30 a.m. – 12:00 p.m. through the NJDOE in Trenton, New Jersey, at a cost of mileage.

g. Kristin Smyth to attend the Veteran Instructional Coach Meeting on January 3, 2025 from 9:30 a.m. – 12:00 p.m. through the NJDOE in Trenton, New Jersey at a cost of mileage.

## 6. OTHER

Recommend to approve the following:

a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Daniel Del Vecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.

b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.

c. The 2025-2026 Price List - **see Attachment D below**

d. The following district as a member of CCESC Cooperative Pricing System #66CCEPS:

- Englewood BOE
- The Hatikvah International Academy Charter School
- The Lower Alloways Creek School District
- Somerdale BOE
- South Harrison Twp. Elementary School District BOE

**Addendum -**

- Cape May City BOE

**- Toms River Regional Schools BOE**

- e. The submission of the Statement of Assurances for Paraprofessionals by January 31, 2025.
- f. CPR/Narcan training will be held on Thursday, December 12, 2024. This training (service) is open to all CCESC staff and is voluntary.
- g. Ratify approval for Letter of Support for Rutgers University grant application: Office of special Education and Rehabilitative Services under 84.325D. Personnel Development to Improve Services and Results for Children with Disabilities - Preparation of Special Education, Early Intervention, and Related Services Leadership Personnel. **see Attachment C below**
- h. Motion for approval to begin contract negotiations with the association.

(Attachment C - Letter of Support for Rutgers U. grant application.pdf (Attached),  
Attachment D - CCESC 2025-2026 Price List.pdf (Attached))

## 7. BILL LISTS

Approval of the lists of bills dated: Oct. 11, 2024, Oct. 21, 2024, Oct. 24, 2024, Nov. 1, 2024, Nov. 7, 2024, Nov. 7, 2024 Trans, Nov. 8, 2024 ACH, Nov. 21, 2024, Nov. 22, 2024 repl., **Amended-Dec. 5, 2024**, Dec. 5, 2024 TRANS, Dec. 9, 2024, **Amended-Dec. 9, 2024 ACH**

(Bill List 2024-10-11.pdf (Attached),  
Bill List 2024-10-21.pdf (Attached),  
Bill List 2024-10-22.pdf (Attached),  
Bill List 2024-10-24.pdf (Attached),  
Bill List 2024-11-01.pdf (Attached),  
Bill List 2024-11-07.pdf (Attached),  
Bill List 2024-11-07 Trans.pdf (Attached),  
Bill List 2024-11-08 ACH.pdf (Attached),  
Bill List 2024-11-21.pdf (Attached),  
Bill List 2024-11-22.pdf (Attached),  
Bill List 2024-12-05 TRANS.pdf (Attached),  
Bill List 2024-12-05.pdf (Attached),  
Bill List 2024-12-09 ACH amended.pdf (Attached),  
Bill List 2024-12-09.pdf (Attached))

## B. EDUCATION

Recommend to approve the following for Education:

1. Jordan Amato, Occupational Therapy student from Stockton University to complete Level I Fieldwork with Amanda Costa in Camden City School District from January 22, 2024 - March 5, 2025.
2. Lisa DiLullo, Occupational Therapy Student from Gwynedd Mercy University to complete Level II Fieldwork with Tara Quenzel in Gloucester City School District from January 6, 2025 - March 28, 2025.
3. Hailee Garrity to complete Pre-Occupational Therapy observation hours with Devin Pino in Camden City School District from December 2024 & January 2025.

## C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Amend item #1, Personnel section, October 10, 2024 board agenda to read: Terminate Luciano Muniz, School Bus Driver/ Facilities Maintenance, effective September 9, 2024. Not eligible for rehire.
2. Amend item #27, Personnel section, June 5, 2024 board agenda for employee #955 to read, unpaid

leave of absence November 25, 2024 - January 15, 2025

3. Approve FMLA leave for employee #61 from September 19 - October 23, 2024, including intermittent leave October 24, 2024 - June 30, 2025 as needed, 1 - 2 times per month, 1 - 3 days per episode.

4. Approve unpaid leave of absence for employee #1027, effective November 25, 2024 - June 30, 2025.

5. Amend - Accept the retirement of Adrienne Capone-Levin, Speech Language Specialist in the Non-Public School Program, effective January 1, 2025. Ms. Capone-Levin retires with 26 1/2 years of service in education, all with the CCESC.

6. Accept the resignation of Mary Iovacchini, Teacher in the Non-Public School Program, effective December 13, 2024.

7. Approve the employment of and issue employment contract to Allyson Cherry, Occupational Therapist in the Public School Program, full time with benefits, Step 5+M on the Public School Salary Guide, \$67,531 annual, effective January 1, 2025 - June 30, 2025, pro-rated based on start date.

8. Ratify the employment of and issue employment contract to Katelyn Parisi, Occupational Therapist in the Non-Public School Program, full time with benefits, Step 6+M on the Non-Public School Salary Guide, \$63,920 annual, effective November 16, 2024 - June 30, 2025, pro-rated based on start date.

9. Approve unpaid leave for employee #152, March 13 & March 14, 2025. This is a one time, non-precedent setting approval.

10. Accept the resignation of Rachel Derieux, Job Coach, effective December 9, 2024.

11. The following Commission employee to operate Commission vehicle/s for the month of November 2024: Justin Roldan, Occupational Therapist, Public School Sector.

#### D. TRANSPORTATION

Recommend to approve the following Transportation items:

1. Quotes for new 2024-25 school year transportation routes until time of bidding, approval for CCESC route - **see Attachment A below**
2. Fall bus evacuations for 2024-25 school year. - **see Attachment B below**
3. **Addendum:** Approve resolution to disqualify any quote and/or bid response from Student One Transport for student transportation contracts for a period of three (3) years from the date of this resolution, December 4, 2024, through December 3, 2027.

#### **Resolution of the Camden County Educational Services Commission Board of Education:**

**WHEREAS**, on September 1, 2022, the Camden County Educational Services Commission ("Commission") entered into a contract with Student One Transport ("Student One") to provide the Commission with student transportation services on Route 0684 for the 2022-2023 school year; and

**WHEREAS**, on October 31, 2022, Student One subsequently defaulted on the contract to provide the Commission with student transportation services on Route 0684 for the 2022-2023 school year; and

**WHEREAS**, in order to provide its students with transportation to and from school, the Commission was forced to utilize the services of another contractor to complete the contract for transportation services on Route 0684 for the remainder of the 2022-2023 school year; and

**WHEREAS**, pursuant to N.J.S.A. 18A:39-11.3(a) and N.J.A.C. 6A:27-9.10(i), a board of education may disqualify a bidder from submitting any bids for student transportation contracts for a period not to exceed three years, if the board finds that it has had prior negative experience with the bidder; and

**WHEREAS**, pursuant to N.J.S.A. 18A:39-11.3(b)(2) and N.J.A.C. 6A:27-9.10(i)(1)(ii), "prior negative experience" exists where a bidder defaulted on a transportation contract thereby requiring the board to utilize the services of another contractor to complete the contract; and

**NOW, THEREFORE, BE IT RESOLVED**, that the Commission finds Student One's default on Route 0684, followed by the Commission's need to engage a different contractor to provide transportation on Route 0684 constitutes "prior negative experience" as defined in N.J.S.A. 18A:39-11.3(b)(2) and N.J.A.C. 6A:27-9.10(i)(1)(ii); and

**BE IT FURTHER RESOLVED**, that pursuant to N.J.S.A. 18A:39-11.3(a) and N.J.A.C. 6A:27-9.10(i), the Camden County Educational Services Commission Board of Education hereby disqualifies Student One Transport from submitting to the Commission any bids on student transportation contracts for a period of three (3) years from the date of this resolution, December 4, 2024, through December 3, 2027.

([Attachment A \(24-25 SY\) r Quotes.xlsx \(Attached\)](#),  
[Attachment B - Fall Evac. 24-25.xlsx \(Attached\)](#))

E. USE OF FACILITIES

Recommend to approve the following for Use of School Facilities:

Organization:	Date/s:	Time:
Office of Preschool Education	Monday, January 13, 2025	9:00 a.m. - 2:00 p.m.

F. POLICIES

XIII. Committee Reports

A. TRANSPORTATION

B. FINANCE

C. POLICY

D. PERSONNEL/NEGOTIATIONS

E. EDUCATION

F. INSURANCE

G. FUTURE PROGRAMS & SERVICES

H. FACILITIES

XIV. Public Comment

XV. Board Member Comments

XVI. Closed Session

XVII. Adjournment