

## **MINUTES**

### **Board of Directors Meeting**

March 4, 2020

7:30 PM

The Meeting of the Camden County Educational Services Commission Board of Education was held on Wednesday, March 4, 2020 at 7:30 PM in the Administration Building.

**Present:**

Board President Joyce Miller  
Board Member Jennifer Storer  
Board Member Christopher McKelvey  
Board Member MaryAnn Johnson  
Board Member Doris Walsh  
Board Member Rebecca Ammen  
Board Member Charles Buchheim  
Board Member Angela Cooper  
Board Member James Blumenstein  
Board Member Kristen Simone  
Board Member Ben Ovadia

**Not present:**

Board Member Alethia Gibbs-Smith  
Board Member Veronica Parker  
Board Member Heather Paoli  
Board Member Gerard Petersen

## **BOARD OF DIRECTORS**

### **Camden County Educational Services Commission**

**I. Meeting Called to Order**

The regular monthly meeting of the Camden County Educational Services Commission was called to order at 7:30 pm on Wednesday, March 4, 2020 by Mrs. Miller, President.

**II. Pledge of Allegiance**

Everyone participated in the Pledge of Allegiance.

**III. Public Announcement**

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

**IV. Roll Call**

Also present were Mr. Dan DelVecchio, Superintendent; Mr. Patrick Madden, School Business Administrator; Ms. Stacey DiMeo, Director of Special Services; Ms. Patti Russo, Supervisor of Instruction; Ms. Mary Hartsell, Supervisor of Clinical Services; Ms. Karen Willis, Assistant Business Administrator; and Ms. Lori

Perlow, Communications Manager.

V. Oath of Office

Mr. Madden to administer the Oath of Office to Mr. Ben Ovadia, new representative for Cherry Hill.

VI. President's Remarks

None

VII. Approval of Minutes

Recommend to approve the minutes of the February 5, 2020 Budget/Regular meeting

([DRAFT Minutes 2020-02-05.pdf \(Attached\)](#))

The motion was made by Board Member Storer and seconded by Board Member Buchheim, and with the following roll call vote:

Board President Miller yes

Board Member Storer yes

Board Member McKelvey yes

Board Member Johnson yes

Board Member Walsh yes

Board Member Ammen yes

Board Member Buchheim yes

Board Member Cooper yes

Board Member Blumenstein yes

Board Member Simone yes

Board Member Ovadia abstain

the motion carried.

VIII. Correspondence

Letter received from the Art Enrichment Program at the Dr. Albert M. Bean Elementary School in Pine Hill - **see Attachment C below**

([Attachment C - Letter from Art Enrichment Program.pdf \(Attached\)](#))

Mr. DeVecchio spoke about the letter and asked for the board's support in providing the transportation for a possible field trip to Tuckahoe Turf Farm.

IX. Public Comments

None

X. Superintendent's Report

Recognize Ms. Debra Magill attaining 20 years of service to the Commission as of March 20, 2020

Recognize the following vendors as supporting the Mental Health Initiative Summit held on February 28, 2020:

RFP Solutions, CM3, W.J. Gross Inc., Garrison Architects **ADDENDUM and Cradlepoint**

**ADDENDUM - Thank you to Lori Perlow, Stacey DiMeo, Patti Russo, Mary Hartsell, Susan**

**McKinney and Ann Napsky for their contributions and support for the Mental Health Summit.**

**ADDENDUM - COVID-19**

Mr. DeVecchio also introduced Ms. Rita Carfagno, Transportation Supervisor.

Ms. Paoli arrived at 7:38 pm.

XI. Old Business

**ADDENDUM - Mental Health Summit report**

XII. New Business

**ADDENDUM -**

**1. eSports presentation**

**2. Name plates**

Mr. Madden discussed replacing personalized nameplates with district-labeled nameplates with the Board.

XIII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

None to approve

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

c. N.J.A.C. 6A:23A-16.10 (c) 4

None

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

PUBLIC SCHOOLS - Lumberton Board of Education

- CHARTER SCHOOLS
- OTHER

The motion was made by Board Member Buchheim and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

There were no service providers to approve this month.

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

- a. Mary Hartsell to attend Stockton Health Sciences Professional Networking Event 2020 on April 8, 2020 at a cost of mileage expenses only
- b. Lori Perlow to attend Acts of Hate in Schools: A Dialogue on Communication and Culture on March 10, 2020 at The College of New Jersey at a cost of mileage expenses only
- c. Amend the date for Lori Perlow to attend the NJSPRA workshop from March 17, 2020 to April 1, 2020, as approved at the November 6, 2019 board meeting
- d. Patrick Madden and Karen Willis to attend the NJASBO Annual Conference, June 3-5, 2020, in Atlantic City NJ at a cost of \$275.00 per person registration fee and applicable mileage/tolls/parking expenses

The motion was made by Board Member Buchheim and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

## 6. OTHER

Recommend to approve the following:

- a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan DelVecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.
- b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.
- c. Accept the following districts as members of the Commission's Cooperative Pricing System #66CCES:
  - Old Tappan Board of Education      Morris School District      Camden City Board of Education
  - Jackson Board of Education
- d. Submit an amendment to the Title I Part D Grant for carryover monies in the amount of \$32,769 on February 28, 2020
- e. Amend the 2019-20 School Calendar for the Camden County Juvenile Detention Center to account for a change in Professional Development dates - **see Attachment D below**
- f. ADDENDUM - Approve payment for the transportation of Pine Hill students to Tuckahoe Turf Farm (date to be determined)**

(Attachment D - 2019-2020 CCJDC Calendar REV 1.pdf (Attached))

The motion was made by Board Member Buchheim and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

## 7. BILL LISTS

Approval of the lists of bills dated February 27, 2020, February 28, 2020 and March 4, 2020

**ADDENDUM - Bill List March 4, 2020 (2)** ([Bill List 2020-02-27.pdf \(Attached\)](#), [Bill List 2020-02-28.pdf \(Attached\)](#), [Bill List 2020-03-04.pdf \(Attached\)](#), [Bill List 2020-03-04 \(2\).pdf \(Attached\)](#))

The motion was made by Board Member Buchheim and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

## B. EDUCATION

Recommend to approve the following for Education:

1. Catherine Giebner, OT student at D'Youville College, to complete observation hours with Samantha Giebner in Camden City School District 3/12 and 3/13, 2020
2. Kelly Giebner, pre-Physical therapy student at University of Hartford, to observe Samantha Giebner and Chelsey Mulvenna in Camden City School District on March 16 and 18, 2020.

The motion was made by Board Member Storer and seconded by Board Member Johnson, and with a unanimous roll call vote, the motion carried.

## C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Correct the step of Jennifer Kilpatrick, Speech Language Specialist, as listed on the February 5, 2020 agenda from Step 1+M to Step 2+M; all other items correct as listed
2. Accept the resignation of Nancy Hambrose, Teacher in the Non-Public Programs, effective February 14, 2020
3. Change the assignment of Bruce Santino, substitute Job Coach, to a 2 days a week Job Coach, effective February 6, 2020 at the same hourly rate
4. Accept the retirement of Wendy Bridgeford, Teacher in the Non-Public Programs, effective July 1, 2020 Note: Ms. Bridgeford retires with 35 years of service to the Commission

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

## D. TRANSPORTATION

Recommend to approve the following for Transportation:

1. Quotes for new transportation routes until time of bidding - **see Attachment B below**
2. Approval of the 2019-20 School Field/Athletic Trips quotes - **see Attachment A below**
3. Approval of the following Joint Transportation Agreements for the 2019-20 school year:
  - between CCESC as Host and Trenton BOE as Joiner to transport one student to Kingsway for 2019/2020 school year
  - between CCESC as Host and Atlantic City BOE as Joiner to transport one student to Brookfield for 2019/2020 school year
  - between CCESC as Host and Hamilton Twp BOE as Joiner to transport one student to Archway for 2019/2020 school year
  - between CCESC as Host and Lenape Regional as Joiner to transport one student to Kingsway for 2019/2020 school year
  - between MOESC as Host and CCES as Joiner to transport one student to Veterans Memorial for 2019/2020 school year
  - between Willingboro as Host and CCES as Joiner to transport one student to Hampton for 2019/2020 school year
  - between CCESC as Host and Manchester BOE as Joiner to transport one student to Brookfield for 2019/2020 school year
  - between CCESC as Host and Deptford BOE as Joiner to transport one student to Yale Mullica Hill for 2019/2020 school year
  - between CCESC as Host and Freehold BOE as Joiner to transport one student to Garfield Park for 2019/2020 school year

between CCESC as Host and GEHR BOE as Joiner to transport one student to Eastern HS for 2019/2020 school year

between CCESC as Host and GEHR BOE as Joiner to transport one student to Bancroft for 2019/2020 school year

(Attachment A-School Trips Report.docx (Attached), Attachment B - Quotes for new transportation routes.docx (Attached))

The motion was made by Board Member Storer and seconded by Board Member Paoli, and with a unanimous roll call vote, the motion carried.

E. USE OF FACILITIES

To approve the following for Use of Facilities:

There were no Use of Facilities items to approve.

F. POLICIES

There were no policies to approve.

XIV. Committee Reports

A. TRANSPORTATION

None

B. FINANCE

None

C. POLICY

None

D. PERSONNEL/NEGOTIATIONS

None

E. EDUCATION

None

F. INSURANCE

None

G. FUTURE PROGRAMS & SERVICES

None

H. FACILITIES

None

XV. Public Comment

None

XVI. Board Member Comments

Mr. McKelvey reminded everyone of the county meeting on March 19, 2020 at Lindenwold High Schools with the topic of the "8th Grade Dialogue".

XVII. Closed Session

To adopt the following resolution to hold a closed session meeting in order to have the opportunity to discuss sensitive personnel issues, negotiations and litigation.

**RESOLUTION**

**WHEREAS:** Matters pertaining to sensitive personnel issues, negotiations, and litigation are proper topics for closed sessions under the Public Meetings Act, therefore, be it

**RESOLVED:** to hold a Closed Meeting of the Camden County Educational Services Commission Board of Directors for said purposes, and

**BE IT FURTHER RESOLVED:**

to make available the results of the Closed Meeting in the minutes of this meeting or in subsequent actions of the Board of Directors.

BOARD OF DIRECTORS OF THE  
CAMDEN COUNTY EDUCATIONAL SERVICES COMMISSION  
IN THE COUNTY OF CAMDEN

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Secretary

There was no closed session.

XVIII Adjournment

The meeting adjourned at 8:21 pm.

The motion was made by Board Member Blumenstein and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

Respectfully submitted,

W. Patrick Madden

Board Secretary