

MINUTES

Board of Directors Meeting

September 2, 2020

5:30 PM

The Meeting of the Camden County Educational Services Commission Board of Education was held on Wednesday, September 2, 2020 at 5:30 PM in the Virtual Meeting.

Present:

Board President Joyce Miller
Board Member Jennifer Storer
Board Member Christopher McKelvey
Board Member MaryAnn Johnson
Board Member Alethia Gibbs-Smith
Board Member Rebecca Ammen
Board Member Charles Buchheim
Board Member Veronica Parker
Board Member Heather Paoli
Board Member Angela Cooper
Board Member Ben Ovadia

Not present:

Board Member Doris Walsh
Board Member Gerard Petersen
Board Member Kristen Simone
Board Member Mawusimensah Mears

BOARD OF DIRECTORS

Camden County Educational Services Commission

VIRTUAL MEETING LINK:

[https://xtel.accessionmeeting.com/j/1151907249?
pwd=RXZsSVFSTWNheHV1RStHMTBBcEhBQT09](https://xtel.accessionmeeting.com/j/1151907249?pwd=RXZsSVFSTWNheHV1RStHMTBBcEhBQT09)

I. Meeting Called to Order

The Regular Virtual meeting of the Camden County Educational Services Commission on Wednesday, September 2, 2020 was called to order by Mrs. Joyce Miller, President, at 5:32 pm.

II. Pledge of Allegiance

Everyone participated in the Pledge of Allegiance.

III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

IV. Roll Call

Also present were Mr. Dan DeVecchio, Superintendent; Mr. W. Patrick Madden, School Business Administrator/Board Secretary; Ms. Stacey DiMeo, Director of Special Services; Ms. Mary Hartsell, Supervisor of Clinical Services; Ms. Nina Longer, Program Manager - Education; and Ms. Lori Perlow, Communications Manager.

V. Oath of Allegiance

Mr. Madden administered the Oath of Allegiance to Ms. Paoli.

Mr. Petersen entered the meeting at 5:35 pm.

VI. President's Remarks

Mrs. Miller thanked everyone for their service. She also advised that School Boards Workshop 2020 will be available all year online.

VII. Approval of Minutes

Recommend to approve the minutes of the August 5, 2020 Virtual Regular Meeting

([MINUTES - DRAFT 2020-08-05.pdf \(Attached\)](#))

The motion was made by Board Member Parker and seconded by Board Member Johnson, and with the following roll call vote:

Board President Miller yes

Board Member Storer yes

Board Member McKelvey yes

Board Member Johnson yes

Board Member Gibbs-Smith abstain

Board Member Ammen yes

Board Member Buchheim yes

Board Member Parker yes

Board Member Paoli abstain

Board Member Cooper yes

Board Member Petersen yes

Board Member Ovadia yes

the motion carried.

VIII. Correspondence

Lori Perlow, Manager of Communications, contributed to PRNewsOnline about the following:

1. Importance of districts having a communications plan for return to going school - **see Attachment C below**

2. Crisis planning for returning to school

<https://www.prnewsonline.com/school-closing-covid-communications-plan/>

([Attachment C - Schools Work to Create Clear Communications Plans for Return.pdf \(Attached\)](#))

Mr. DeVecchio introduced the items regarding Ms. Perlow.

IX. Public Comments

There were no public comments.

X. Superintendent's Report

Mr. DeVecchio reported that our in-service sessions were a success. He thanked everyone (association, Clementon staff, administrators) for working together so well.

The motion was made by Board Member Johnson and seconded by Board Member Ovadia, and with a unanimous roll call vote, the motion carried.

XI. Old Business

Mr. DeVecchio discussed the current status of the eSports Initiative.

XII. New Business

None

XIII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

Motion to approve the Board Secretary's Report as of June 30, 2020 which includes the line item transfers ([Financial Report June 30, 2020.pdf \(Attached\)](#))

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of June 30, 2020 no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A- 16.10 (a) 1.

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has been revised for the month ending June 30, 2020 as follows:
No change in revenue in June 2020.

c. N.J.A.C. 6A:23A-16.10 (c) 4

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of June 30, 2020, and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in

violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

- PUBLIC SCHOOLS
- CHARTER SCHOOLS
- OTHER

There were no new contracts to approve.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

There were no Professional Service Providers to approve.

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

- a. Ratify the CCESC Mentoring Plan for 2020-2021 - **see Attachment B below**

([Attachment B - DistrictMentoringPlan_2020-2021SY.pdf](#) (Attached))

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

6. OTHER

Recommend to approve the following:

- a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan DeVecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board meeting.

- b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.

- c. Submit the Statement of Assurance for the CCESC Professional Development Plan to the State by September 1, 2020

- d. Submit the Statement of Assurance the CCESC Mentoring Plan to the State by September 1, 2020

- e. Submit the Statement of Assurances regarding Paraprofessionals to the County Office by September 30, 2020

- f. Submit the Final Report for the 2019-2020 Title I program at the CCJDC by September 30, 2020

- g. **ADDENDUM - Submit the revised Restart and Recovery Plan**

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

7. BILL LISTS

Approval of the lists of bills dated 6/30/20, 8/4/20, 8/6/20, 8/7/20, 8/10/20, 8/25/20, 8/26/20, and September 3, 2020. ([Bill List 2020-08-04.pdf \(Attached\)](#), [Bill List 2020-08-06.pdf \(Attached\)](#), [Bill List 2020-08-07.pdf \(Attached\)](#), [Bill List 2020-08-10.pdf \(Attached\)](#), [Bill List 2020-08-25.pdf \(Attached\)](#), [Bill List 2020-08-26.pdf \(Attached\)](#), [Bill List 2020-09-03.pdf \(Attached\)](#), [Bill List 2020-6-30.pdf \(Attached\)](#))

The motion was made by Board Member Johnson and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

B. EDUCATION

Recommend to approve the following for Education:

1.

There was nothing to approve for Education.

C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Accept the resignation of Meredith Miller, Occupational Therapist, effective October 19, 2020 or until the position is filled

2. Accept the resignation of Gloria Hurley, Assistant for Transportation, effective August 21, 2020

3. Rescind the offer of employment to Alexandra Borriss, Social Worker, as approved at the August 5, 2020 Board meeting

4. Approve EMFLA under the FFCRA for the following staff members:

#0698 effective September 1, 2020 - December 31, 2020

#0667 effective September 1, 2020 - December 15, 2020

5. Amend the employment contract of Cassandra Jones, School Counselor in the non-public schools, from .8 FTE to 1.0 FTE, effective September 1, 2020 - June 30, 2021, Step MA+2, \$57,363

6. Amend the employment contract of Katie Finn-Rosato, Speech Language Specialist in the non-public schools, from .8 to 1.0 FTE, effective September 1, 2020 - November 30, 2020; Step 13+M, \$77,042

7. Amend the employment contract of Diana Prokapus, Certified Occupational Therapy Assistant in the public schools, from .4 FTE to .8 FTE, effective September 1, 2020 - December 31, 2020; adjusted annual salary \$37,080, no benefits

8. Ratify the rehire of the following non-tenured staff members in the Non-Public Programs, **Salary Guide A**, effective September 1, 2020 - June 30, 2021; fulltime with benefits unless noted:

Name	Position	FTE	Step	Salary
Elizabeth Edmonds	ELL Teacher	1.0	8	\$61,192
Lauren Romm	ELL Teacher	1.0	4+M	\$58,524
Kristin Davis	Teacher	1.0	10	\$64,256
Alexis Destro *	Teacher	1.0	13+M	\$77,042
Krisann Farnoly	Teacher	0.6 no benefits	6	\$35,489
Mary Fraietta *	Teacher	1.0	5	\$58,220

Amanda Friedrich	Teacher	1.0	7	\$60,078
Kelly Guzman	Teacher	.06 no benefits	8+M	\$37,315
Lauren Jordon	Teacher	.06 no benefits	12+M	\$43,440
Melissa Lynn	Teacher	1.0	5	\$58,220
Tuula Malik	Teacher	1.0	9	\$62,585
Tracey McAneney	Teacher	1.0	7	\$60,078
Denise Monahon *	Teacher	1.0	6	\$59,149
Charles Rowand	Teacher	1.0	6	\$59,149
Samantha Smith	Teacher	1.0	5+M	\$59,220
Karen Speight	Teacher	1.0	4	\$57,524
Rachel Turner	Teacher	1.0	2+M	\$57,363

* attains tenure during 2020-2021

9. Ratify the emergent hire of Charissa Gagliano, Occupational Therapist in the Public Schools, **Salary Guide B**, effective September 1, 2020 - June 30, 2021, fulltime with benefits, Step 1+M, \$61,199

10. Ratify the rehire of the following Instructional Assistants in the non-public programs, effective September 1, 2020 - June 30, 2021; 27.5 hours per week unless noted, \$18.00 per hour, no benefits:

Name	Annual Salary
Jacqueline Bollendorf	\$17,820
Gisele Byrd	\$17,820
Joshua Culbertson	\$17,820
Frances Ewald	\$17,820
Patricia Fario	\$17,820
Kyle Fox	\$17,820
Debra Godsey	\$17,820
Sumathy Karra	\$17,820
Glenn Loundenslager, 22 hours per week	\$14,256
Kimberly Massara	\$17,820
Sharon Merlino	\$17,820
Leslie Visco	\$17,820
AnneMarie Walmsley	\$17,820

Cathy Watkins	\$17,820
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11. Employee #778 assigned to Sacred Heart School for a nonpublic teacher position funded under the CARES Act, voluntarily accepted a daily schedule from 11:00 am to 5:30 pm for the 2020-2021 school year. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to this employee and the position. This is a one-time, non-precedent setting event that expires on June 30, 2021.

12. FMLA leave for employee #888 effective February 22, 2021 - May 15, 2021, approximately

13. Ratify the emergent hire of Kyle Richards, Physical Education Teacher in the non-public schools, **Salary Guide A**, effective September 1, 2020 - June 30, 2021, fulltime with benefits, Step 1, \$55,899 **ADDENDUM: This position is funded under the CARES ACT for the 2020-2021 through Camden City School District. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to this employee and the position. This is a one-time, non-precedent setting event that expires on June 30, 2021.**

14. Ratify the emergent hire of the following new Instructional Assistants in the non-public schools, effective September 1, 2020 - June 30, 2021; 27.5 hours per week at \$18.00 per hour, no benefits

Name	Annual Salary
Yokasta Cerde	\$17,820
Millicent Davis	\$17,820
Taylor DiVirgilio	\$17,820
Rae Labine	\$17,820
Pablo Torres-Vega	\$17,820
ADDENDUM: Emily Zapata	\$17,820

15. **ADDENDUM - ratify the emergent hire of the following staff members in the non-public school programs, Salary Guide A, effective September 1, 2020 - June 30, 2021, fulltime with benefits; Note: These positions are funded under the CARES Act for the 2020-2021 school year through Camden City School District. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to these employees and positions. This is a one-time, non-precedent setting event that expires on June 30, 2021.**

Name	Step	Salary
Madelyn Askin	1+M	\$56,899
Esmeralda Castro	1	\$55,899
Danielle Guernon	1+M	\$56,899

16. **ADDENDUM - Amend the appointment of Abaigeal Doherty, Social Worker, as approved at the August 5, 2020 Board of Directors meeting, to include the following statement: This position is funded under the CARES Act for the 2020-2021 school year through Camden City School District. All provisions of the existing contract between the Board of Directors and the Camden County Educational Services Education Association apply to this employee and position. This is a one-time, non-precedent setting event that expires on June 30, 2021.**

17. **ADDENDUM - approval to hire Brooke Maden as an office clerk on a part-time temporary**

basis effective September 3, 2020; \$18 per hour with no benefits

The motion was made by Board Member Paoli and seconded by Board Member Storer, and with a unanimous roll call vote, the motion carried.

D. TRANSPORTATION

Recommend to approve the following Transportation items:

1. Joint Transportation Agreements as follows:

between CCESC as Host and Lenape BOE as Joiner to transport two students to Kingsway for 2020/21 school year

between CCESC as Host and Monroe Twp as Joiner to transport one student to Archway for 2020/21 school year

between CCESC as Host and Matawan BOE as Joiner to transport one student to Archway for 2020/21 school year

between CCESC as Host and Delran BOE as Joiner to transport one student to Archway for 2020/21 school year

between CCESC as Host and Old Bridge BOE as Joiner to transport one student to Durand Academy for 2020/21 school year

2. Approval of the Bid result from the 8/19/2020 bid opening for the following routes - see Attachment A below

(Attachment A - Bid results Bid opening 8-19-20.xlsx (Attached))

The motion was made by Board Member Johnson and seconded by Board Member Buchheim, and with a unanimous roll call vote, the motion carried.

E. USE OF FACILITIES

There was nothing to approve for Use of Facilities.

F. POLICIES**1. Approve the Second Reading of the following policies:**

P 1649	Federal Families First Coronavirus Response Act (M) (New)
P 2270	Religion in Schools (Revised)
P 2431.3	Heat Participation Policy for Student-Athlete Safety (M) (Revised)
P 2622	Student Assessment (M) (Revised)
P & R 5111	Eligibility of Resident/Nonresident Students (M) (Revised)
P & R 5200	Attendance (M) (Revised)
P & R 5320	Immunization (Revised)
P & R 5330.04	Administering an Opioid Antidote (M) (Revised)
P 5610	Suspension (M) (Revised)

R 5610	Suspension Procedures (M) (Revised)
P 5620	Expulsion (M) (Revised)
P & R 8320	Personnel REcords (M) (Revised)

2. Approve the First and Second Readings of the following policies:

P 1648	Restart and Recovery Plan (New)
P 1648.02	Remote Learning Options for Families (New)

[\(Policy Alert June 2020 Second Read.pdf \(Attached\), Policies First Read 2020-09-02.pdf \(Attached\)\)](#)

The motion was made by Board Member Parker and seconded by Board Member Johnson, and with a unanimous roll call vote, the motion carried.

XIV. Committee Reports

A. TRANSPORTATION

None

B. FINANCE

None

C. POLICY

None

D. PERSONNEL/NEGOTIATIONS

None

E. EDUCATION

None

F. INSURANCE

None

G. FUTURE PROGRAMS & SERVICES

None

H. FACILITIES

None

XV. Public Comment

There was no public comment.

XVI. Board Member Comments

Mr. DeVecchio thanked everyone for their participation in our meetings as well as for their service in the local

districts during these challenging times.

Mr. Ovadia asked if our eSports Initiative will be a part of the NJSBA Workshop 2020 seminar on e-gaming. Mr. DeVecchio responded, stating that it would not, because we're still working through contract details, but we will be promoting it once ready.

XVII. Closed Session

There was no closed session.

XVIII. Adjournment

The meeting adjourned at 5:52 pm.

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

Respectfully submitted,

W. Patrick Madden

Board Secretary