

MINUTES

Board of Directors Meeting

March 5, 2025

5:30 PM

The Meeting of the Camden County Educational Services Commission Board of Education was held on Wednesday, March 5, 2025 at 5:30 PM in the Virtual Meeting.

Present:

Board Member Jennifer Storer
Board Member MaryAnn Johnson
Board Member Alethia Gibbs-Smith
Board Member Rebecca Ammen
Business Administrator Patrick Madden
Superintendent Daniel Del Vecchio
Board Member Michele Oriente
Board Member Michael Harper
Board Member Rebecca Holland
Board Member Renee Cherfane
Board Member Robert Paul
Board Member Greg Esemplare
Board Member Angela Cooper
Board Member Lindsay Davey
Board Member Jennifer Branch-Stewart

Not present:

Board President Joyce Miller
Board Member Randall Freiling

BOARD OF DIRECTORS

Camden County Educational Services Commission

Join Meeting via Internet Link

https://xtel.accessionmeeting.com/j/1153644735?pwd=ripx9nSYK6x_IlvQZa_Gn6NtN0dXvRO_7kc

I. Meeting Called to Order

The regular monthly meeting of the Camden County Educational Services Commission was called to order at 5:30 pm on Wednesday, March 5, 2025 by Mrs. Storer, Vice President.

II. Pledge of Allegiance

Everyone participated in the Pledge of Allegiance.

III. Public Announcement

In accordance with the Open Public Meetings Law, the Camden County Educational Services Commission has caused notice of the meeting to be posted as follows:

- (A) Transmitted to the Courier Post
- (B) Transmitted to the County Clerk's Office
- (C) Posted at the Commission office and website

Policy 0167 authorizes the presiding officer to manage meeting participation during the meeting.

IV. Roll Call

Mr. Madden conducted roll call for the Board of Directors.

Also present were Mr. Dan Del Vecchio, Superintendent; Mr. W. Patrick Madden, School Business Administrator/Board Secretary; Ms. Katherine Carey, Assistant Superintendent; Ms. Mary Hartsell, Director of Special Services; Ms. Patricia Russo, Supervisor of Instruction; Ms. Nina Longer, Program Manager - Education; Ms. Cathy Saporito, Supervisor of Instruction; and Ms. Norell Gurcsik, Supervisor of Instruction.

V. Oaths of Office

Mr. Madden administered the Oath of Office to the new Board of Directors member; Ms. Rebecca Holland.

* Mr. Harper joined the Board of Director's meeting as the Oath of Office was in process.

VI. President's Remarks

There were no President's remarks.

VII. Approval of Minutes

Recommend to approve the minutes of the February 5, 2025 Virtual Budget Meeting

([Minutes approved 2025-02-05.pdf \(Attached\)](#))

The motion was made by Board Member Johnson and seconded by Board Member Davey, and with the following roll call vote:

Board Member Storer yes

Board Member Gibbs-Smith yes

Board Member Ammen yes

Board Member Oriente yes

Board Member Harper yes

Board Member Holland abstain

Board Member Cherfane yes

Board Member Paul yes

Board Member Esemplare yes

Board Member Cooper yes

Board Member Davey yes

Board Member Branch-Stewart yes

the motion carried.

VIII. Correspondence

There was no correspondence.

IX. Public Comments

There were no public comments.

X. Superintendent's Report

There was no Superintendent Report.

XI. Old Business

All programs are running smoothly.

XII. New Business

XIII. General Business

A. FINANCE/BUSINESS OPERATIONS

1. Board Secretary's Report

Motion to approve the Board Secretary's Reports as of December 31, 2024 & **Addendum - January 31, 2025** which includes line item transfers. ([Financial Report - December 31, 2024.pdf \(Attached\)](#), [Financial Report - January 31, 2025.pdf \(Attached\)](#))

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

2. Approval of Resolutions

a. N.J.A.C. 6A:23A-16.10 (c) 3

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 3, I certify that as of December 31, 2024 & **Addendum - January 31, 2025** no budgetary line item account has obligations and payments (contractual orders) which in total exceed the amount appropriated by the Camden County Educational Services Commission pursuant to N.J.S.A. 18A:22-8.1 and N.J.S.A. 18A:22-8.2 and no budgetary line item account has been over-expended in violation of N.J.A.C. 6A:23A- 16.10 (a) 1.

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

b. Anticipated Revenue N.J.A.C. 6A:23A-16.10 (c) 2

In accordance with N.J.A.C. 6A:23A-16.10 (c) 2, it is certified that anticipated revenue has been revised for the month ending December 31, 2024 & **Addendum - January 31, 2025** as follows:

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

c. N.J.A.C. 6A:23A-16.10 (c) 4

Pursuant to N.J.A.C. 6A:23A-16.10 (c) 4, the Camden County Educational Services Commission certifies that as of December 31, 2024 & **Addendum - January 31, 2025** and after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, to the best of the Board's knowledge, no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10 (a) 1 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

3. CONTRACTS

Recommendation to approve contracts with the following school districts:

1. Approval to execute General Services Contracts and other CCESC shared services contracts with any NJ Public, Charter, Renaissance, Nonpublic, and Private Schools for the disabled.

There were no new contracts to approve.

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

4. PROFESSIONAL SERVICE PROVIDERS

Recommend to approve the following professional service providers:

1. Issue contract for the following Child Study Team Professional to provide Child Study Team services from March 5, 2025 through June 30, 2025 on an as needed basis, with contract not to exceed \$100,000.

- Barri Veytsman, – School Psychologist

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

5. PROFESSIONAL DEVELOPMENT

Recommend to approve the following professional development items:

1. Kristine MacDuff and Alice Middleman to attend the NJASBO Purchasing Workshop in Mt. Laurel on March 25, 2025 at 9:00 a.m. at a cost of \$390.00 plus mileage expenses.
2. Sue McKinney to attend the NJASBO Administrative Assistant Workshop in Mt. Laurel on May 13, 2025 at 9:00 a.m. a cost of \$145.00 plus mileage expenses.
3. Norell Gurcsik, Kim Baylock, Valerie Beach, Amanda Bonuomo, Margot Schadt, Kristin Smyth and Kristina Vasquez to attend Pyramid Model State Leadership Team Conference - *Using Pyramid Model Practices to Promote Social and Emotional Competence in Infants and Young Children to Reduce Expulsion and Other Exclusionary Practices* on March 7, 2025 via virtual platform at no cost to the Commission.
4. Norell Gurcsik, Kim Baylock, Valerie Beach, Amanda Bonuomo, Margot Schadt, Kristin Smyth and Kristina Vasquez to attend the Preschool Inclusion Leadership (NJPIEP) Conference on April 10, 2025 from 9:00 a.m. to 3:00 p.m. at Mercer County Community College in West Windsor Township, New Jersey at a registration fee of \$315 plus mileage, tolls, and parking expenses.
5. Betsy Resto to attend the 55th Annual NJ Pupil Transportation Conference on March 27, 2025 at 9:00 a.m. at the Hard Rock Hotel & Casino, Atlantic City, New Jersey at a cost of \$325 plus mileage, tolls, and parking expenses.

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

6. OTHER

Recommend to approve the following:

- a. Pursuant to and in accordance with NJSA 18A:6-57 and NJSA 18A:19-4.1, the Board of Directors of the Camden County Educational Services Commission designates Patrick Madden or Dan Del Vecchio to approve for payment any account or demand prior to presentation to the Board. Any approval shall be presented to the Board of Directors for ratification at the next Board

meeting.

b. Due to the dynamic nature of fulfilling staffing requests for member districts and in order to allow the Camden County Educational Services Commission to provide quality services to member districts in a timely manner, the Board of Directors authorizes the Executive Committee of the Board of Directors to approve employment requests submitted by the Superintendent between Board meetings. Any request so approved will be ratified at the next regularly scheduled meeting.

c. Contracts for the following Professional services, effective July 1, 2025 - June 30, 2026:

Provider	Service	Cost
Educational Date Services, Inc.	Cooperative Bidding	\$2,965.00

d. Ratify the executive Committee's approval of extending the Cooperative Pricing System award for Integrated Building Automation Solutions (IBAS) RFP# FY21-01 by one year to February 28, 2026. The vendors are: CM3, Peterson, and A.M.E. Inc.

e. The following district/s as a member of CCESC Cooperative Pricing System #66CCEPS:

- Passaic County Tech. Vocational School District
- Vineland Housing Authority

f. Authorize Garrison Architects to prepare and submit to NJDOE an Other Capital Project application for the HVAC project. The CCESC Board of Directors acknowledges that it will receive no state aid for this project.

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

7. BILL LISTS

Approval of the list of bills dated: February 15, 2025 (AIL), February 19, 2025, February 24, 2025, February 26, 2025, February 27, 2025, **Addendum - March 6, 2025, Addendum - March 6, 2025 Trans, Addendum - March 10, 2025 ACH & (1) live check** ([Bill list 2025-02-15 AIL.pdf \(Attached\)](#), [Bill list 2025-02-19.pdf \(Attached\)](#), [Bill list 2025-02-24.pdf \(Attached\)](#), [Bill list 2025-02-26.pdf \(Attached\)](#), [Bill list 2025-02-27.pdf \(Attached\)](#), [Bill list 2025-3-06r.pdf \(Attached\)](#), [Bill list 2025-3-06 Trans.pdf \(Attached\)](#), [Bill list 2025-3-10 ACH & 1 live check.pdf \(Attached\)](#))

The motion was made by Board Member Johnson and seconded by Board Member Gibbs-Smith, and with a unanimous roll call vote, the motion carried.

B. EDUCATION

Recommend to approve the following for Education:

1. Gionna Silcox, COTA student at Harcum College, to complete Level 1 Fieldwork with Cecelia Gibbs on March 4, 18, 25 and April 1, 2025.
2. Haley Roberts, COTA student at Jefferson, to complete 32-40 hours Level 1 Fieldwork with Stephanie Lucignano from March 10, 2025 through May 2, 2025.

The motion was made by Board Member Oriente and seconded by Board Member Davey, and with a unanimous roll call vote, the motion carried.

C. PERSONNEL/NEGOTIATIONS

Recommendation to approve the following for personnel matters:

1. Amend item #11, personnel section of 2/5/2025 agenda to include "with benefits".
2. Amend item #10, personnel section of 2/5/2025 agenda, FMLA leave for employee #703 extended to on or about March 4, 2025 - October 24, 2025.
3. Ratify placement of employee #061 on paid administrative leave of absence effective February 15, 2025 through March 31, 2025.
4. Approve FMLA leave for employee #877, effective on or about May 1, 2025 - November 21, 2025.
5. Approve FMLA leave for employee #968, effective on or about April 28, 2025 - November 16, 2025.
6. Accept the employment of and issue an employment contract to Liliana Pokropski, Occupational Therapist, Long Term Sub, in the Public School Program, full-time with benefits, Step 1+D in the Public School Salary Guide, \$65,781 annual, pro-rated based on start date, effective April 1, 2025 - June 30, 2025.
7. Ratify the employment of and issue an employment contract to Charles Iovacchini, Instructional Assistant in the Non-Public School Program, 5 days per week, 5.5 hours per day, 27.50 hours per week, \$21 per hour, no benefits, effective February 16, 2025.
- 8. Addendum: Approve the employment of and issue a contract to Sofia Reyes as Education Assistant, full-time with benefits, \$45,000 annual salary, pro-rated based on start date, effective on or about April 24, 2025 - June 30, 2025.**
- 9. Addendum: Approve the employment of and issue a contract to Holly Harrington, Teacher in the Non-Public School Program, Non-Public Salary Guide Step 11, full-time with benefits, \$73,313 annual salary, pro-rated based on start date, effective on or about May 5, 2025 - June 30, 2025.**
- 10. Addendum: Amend Kelly Guzman, Teacher in the Non-Public School Program from .5 FTE to .4 FTE effective March 1, 2025 - June 30, 2025.**

The motion was made by Board Member Ammen and seconded by Board Member Johnson, and with a unanimous roll call vote, the motion carried.

D. TRANSPORTATION

Recommend to approve the following Transportation items:

1. Quotes for new 2024-2025 school year transportation routes until time of bidding and approval for CCESC route - **see Attachment A below**
2. Approval of amended contract amount of \$249,840.00 for contract# **MJR8124**.
3. Approval of En Route Bus Service L.L.C.' s amended contract amount of \$1,380,892 for 24-26 multi contract renewal 24-25 SY .
(Attachment A (24-25 SY) Quotes.xlsx (Attached))

The motion was made by Board Member Gibbs-Smith and seconded by Board Member Johnson, and with a unanimous roll call vote, the motion carried.

E. USE OF FACILITIES

There was no Use of Facilities.

F. POLICIES

Recommend to approve the following Policies:

1. The Second Reading of the following policies: **see Attachment below**

--	--

P 5512	Harassment, Intimidations, or Bullying (M) - Revised
P 5533	Student Smoking (M) - Revised
R 5533	Student Smoking - Revised
P&R 7441	Electronic Surveillance In School Buildings and On School Grounds (M) - Revised
P&R 9320	Cooperation with Law Enforcement Agencies (M) - Revised
P 2365	Acceptable use of Generative Artificial Intelligence (AI) - New
P 5111	Eligibility of Resident/Nonresident Students (M) - Revised
P 5460	High School Graduation (M) - Revised
P 5516	Use of Electronic Communication Devices - Revised
P 5516	Use of Electronic Communication Devices - New
P 5701	Academic Integrity - Revised
P 5710	Student Grievance - Revised
P 8500	Food Services (M) - Revised
P 9163	Spectator Code of Conduct for Interscholastic Events (M) - New

[\(Policies 5512 - 9163.pdf \(Attached\)\)](#)

The motion was made by Board Member Davey and seconded by Board Member Johnson, and with a unanimous roll call vote, the motion carried.

XIV. Committee Reports

A. TRANSPORTATION

None.

B. FINANCE

None.

C. POLICY

None.

D. PERSONNEL/NEGOTIATIONS

None.

E. EDUCATION

None.

F. INSURANCE

None.

G. FUTURE PROGRAMS & SERVICES

None.

H. FACILITIES

None.

XV. Public Comment

There was no public comment.

XVI. Board Member Comments

Mrs. Storer thanked everyone for their attendance and participation in tonight's meeting.

XVII. Closed Session

There was no closed session.

XVIII. Adjournment

The meeting adjourned at 5:48 p.m.

The motion was made by Board Member Johnson and seconded by Board Member Davey, and with a unanimous roll call vote, the motion carried.

Respectfully submitted,

W. Patrick Madden

Board Secretary