

AGENDA**NORTH HALEDON BOARD OF EDUCATION - REGULAR MEETING**

December 14, 2022

6:30 PM

I. Call to Order by President DeNova**II. Pledge of Allegiance****III. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Action Meeting in a legal advertisement in The Record (February 4, 2022) and The Star Ledger (February 5, 2022) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

IV. Roll Call**V. Executive Session**

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on December 14, 2022 to discuss:

A. matters considered confidential by federal law, state statute or court rule;

B. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public;

2) The Board will make public the matter(s) discussed if and when confidentiality is no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

A. Motion to Open Executive Session

B. Motion to Close Executive Session

VI. Superintendent's Report**VII. Business Administrator's Report****VIII. Committee/Representative's Report**

COMMITTEE	CHAIRPERSON

Board of Recreation	Steven Karecki
Borough Council	Amy Guido
Planning Board	Cherie Van Zile
PCSBA/NJSBA	Lucy DeNova
Finance	Steven Karecki
Facilities	Dina O'Donnell
Policy	Alex Carter
PR/Communications	LauraLee Harding
Curriculum/Tech	Jeremy Serfozo
Personnel	Cherie Van Zile

IX. Correspondence**X. Approval of Minutes**

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting held on November 16, 2022.

([North Haledon Board of Education Regular Meeting Minutes- November 16, 2022.pdf \(Attached\)](#))

XI. Petition of Citizens on Agenda Items Only

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XII. Finance

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance resolutions A-F:

A. Acceptance of Monthly Financial Reports for November 30, 2022

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the months ending November 30, 2022 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of November 30, 2022, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of November 30, 2022, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no

major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

([Nov Board Secretary Report.pdf \(Attached\)](#),
[Nov Treasurer's Report.pdf \(Attached\)](#))

B. Approval of Transfer of Funds for November 30, 2022

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of November 30, 2022. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

([November Transfers.pdf \(Attached\)](#))

C. Approval of District Claims for December 2022

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for December in the total amount of \$ 854,614.86 be approved for payment, as follows:

i.General Operating Fund(Funds 10,11&12)	\$	831,730.91
ii.Special Revenue Fund (Fund 20)	\$	21,659.37
iii.Capital Projects Fund (Fund 30)	\$	0.00
iv Debt Service Fund (Fund 40)	\$	0.00
v. Enterprise Fund (Fund 60)	\$	1,224.58

([Nov 30 PR Journal.pdf \(Attached\)](#),
[Nov 15 void ck and replacement.pdf \(Attached\)](#),
[December 14, 2022 Bills List.pdf \(Attached\)](#),
[Add'l Bill List December 14, 2022.pdf \(Attached\)](#))

D. Approval of Purchases from OMNIA Partners Private Sector COOP Vendors

WHEREAS, the Board of Education of North Haledon is party to a cooperative purchasing agreement with OMNIA Partner-Public Sector, a cooperative purchasing program organized pursuant to N.J.S.A. 40A:11-10 and N.J.A.C. 5:34-7.11; and

WHEREAS, the Local Public Contracts Law authorizes a public-school district to purchase goods and services through duly formed cooperative purchasing systems without advertising for bids; and

WHEREAS, the procurement of goods and services through a cooperative purchasing program is considered to be an open and fair process under the New Jersey Pay-to-Play Law N.J.S.A. 19:44A-20 et seq; and

WHEREAS, the Board of Education of North Haledon has a need to purchase, on a timely basis, goods or services utilizing OMNIA Partners-Private Sector; and

WHEREAS, the Board of Education of North Haledon plans to utilize the OMNIA Partners-Private Sector vendors, such transaction shall be subject to all conditions applicable to the current OMNIA Partners Private Sector contracts; now therefore

BE IT RESOLVED by the Board of Education of North Haledon, in the County of Passaic, that the Board of Education Purchasing Agent is hereby authorized to purchase goods or services from the approved OMNIA Partners-Private Sector vendors, pursuant to all conditions of the individual contracts.

E. Submission of Amended Application for FY 2023 ESEA Grant

Resolved that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education agrees to the submission of the amended FY 2023 ESEA Grant Application to the New Jersey Department of Education for approval due to rollover of FY 2022 unexpended funds as follows: Title IIA-\$3,064.

F. Approval of Updated American Rescue Plan (ARP) Safe Return Plan

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the updated attached Safe Return Plan as a part of the application for the American Rescue Plan Act Elementary and Secondary Emergency Relief (ARP ESSER) funds grant.

[\(American Rescue Plan \(ARP\) Safe return Plan updated Dec 2022.pdf \(Attached\)\)](#)

XIII. Personnel

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel resolutions A-E:

A. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached list of substitutes for the 2022-2023 School Year.

[\(Substitute List - November 2022.pdf \(Attached\)\)](#)

B. Approval of Graduate Level Coursework

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves Graduate Level Coursework in accordance with the terms of the negotiated agreement as follows:

Name	Course	School	Credits	Term
Jessica Valdivia	Research in Reading	William Paterson University	3.0	Spring 2023
Stacey Dougherty	Research in Reading	William Paterson University	3.0	Spring 2023
Victoria Santos	Basic School Law and Policy	Kean University	3.0	Spring 2023
Victoria Santos	Management of Educational Foundations	Kean University	3.0	Spring 2023
Victoria Santos	Research Seminar in Special Education	New Jersey City University	3.0	Spring 2023
Mary McLaughlin	Introduction to Individuals with ASD & DD	William Paterson University	3.0	Spring 2023

Mary McLaughlin	Intervention & Assessment for Individuals with ASD & DD	William Paterson University	3.0	Spring 2023
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C. Approval of Payment for Loss of Prep/Lunch time Due to Class Coverage

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the following staff member for payment for missed prep time and lunch time due to class coverage as needed due to the shortage of substitutes, at a rate of \$35.00 per period, to be paid per semi-monthly time sheets, and as a non-precedent setting action.

Keri Kennedy	Prep & Lunch
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D. Acceptance of Retirement

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education regrettably accepts the letter of request for retirement of Mary Ann Jones effective June 30, 2023.

E. *** Approval of Amended Team Leader Position and Stipend ***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education amends the appointment of Melissa Fieldhouse as Team Leader for the 5th Grade with a prorated stipend of \$250.00 and approves the appointment of Tiana Benevenga as 5th Grade Team Leader starting February 2023 with a stipend of \$250.00 for the remainder of the 2022-2023 School Year.

XIV. Policy

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following policy resolutions A-C:

A. Second Reading Policy 3217

Second Reading:

- Policy 3217 - Use of Corporal Punishment

[\(3217 POLICY- Use of Corporal Punishment.pdf \(Attached\)\)](#)

B. Approval of Review of Food Service Policies

- Policy 8505 - Wellness Policy/Nutrient Standards for Meals and Other Foods
- Policy 8550 - Meal Charges/Outstanding Food Service Bill

[\(8505 POLICY- Wellness Policy-Nutrient Standards for Meals and Other Foods.pdf \(Attached\)\)](#),
[8550 POLICY- Meal Charges-Outstanding Food Service Bills.pdf \(Attached\)\)](#)

C. First Reading - Policy 0155

First Reading:

- Policy 0155 - Board Committees

[\(0155 POLICY- Board Committees.pdf \(Attached\)\)](#)

XV. Facilities & Services

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following facilities

and services resolutions A-F:

A. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participants	Workshop	Location	Fee	Sub	Other Costs
1/19/2023	Corrie Bouma	Preparing Today's Students for Tomorrow's Economy	Edison, NJ	\$0.00	Yes	M/T
January - April 2023	Veronica Conover	Anti-Bullying Specialist Certification Program	Virtual: Self-paced Program	\$500.00	No	No
1/26/2023	Kimberly Jacobson	The Role of School Climate	Virtual	\$0.00	No	No
3/9-3/10/2023	Kimberly Jacobson	ASAP Conference: SACs Coming Back with Confidence	East Windsor, NJ	\$250.00	No	M/T Hotel: \$137.00

B. Approval of District Facility Use

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following use of district facilities subject to non-conflicting events:

Organization	Day	Times	Location	Purpose
Girl Scouts of Northern NJ	12/19/22, 1/9/23, 1/23, 2/13, 2/27, 3/13, 3/27,	3:15-4:30PM	Memorial - Art Room #213	Daisy Meetings Troop #98674

	4/3, 4/17, 5/1, 5/15, 6/5 & 6/12			
PTO	12/22/22, 1/5/23, 1/12, 1/19, 1/26, 2/2, 2/9, 2/16, 2/23, 3/2, 3/9, 3/16	3:05-4:15PM	HMS - Room #142	HMS Food Club Sponsored by PTO
PTO <i>Retroactively Approve</i>	12/14/22, 12/21, 1/4/23, 1/11, 1/18, 1/25, 2/1, 2/8, 2/15, 2/22, 3/1, 3/8, 3/15, 3/22, 3/29, 4/5, 4/19, 4/26, 5/3, 5/10, 5/17, 5/24, 5/31	3:05-4:15PM	HMS Gym	HMS Sports Club Sponsored by PTO
PTO <i>Retroactively Approve</i>	10/4/22, 10/11, 10/18, 10/25, 11/1, 11/8, 11/15, 11/22, 11/29, 12/6, 12/13, 12/20, 1/3/23, 1/10, 1/17, 1/24, 1/31, 2/7, 2/14, 2/21, 2/28, 3/7, 3/14, 3/21, 3/28, 4/4, 4/18, 4/25, 5/2, 5/9, 5/16, 5/23, 5/30	3:05-4:15PM	HMS - Room #138	HMS Newspaper Club Sponsored by PTO

C. Approval of 2022-2023 School Safety and Security Plan Annual Review Statement of Assurance

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the submission of the 2022-2023 School Safety and Security Plan Annual Review and the Statement of Assurance for North Haledon School District.

(SOA-School Safety & Security Plan 2022-2023.pdf (Attached))

D. Approval to Purchase Natural Gas Services through the Alliance for Competitive Energy Services Bid (ACES)

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from natural gas suppliers for retail natural gas supply services including interstate transportation to the local natural gas distribution utility company (Natural Gas Supply Services) through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the North Haledon Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain natural gas services for its own use through one or more contracts to be awarded to natural gas suppliers following said bids for natural gas services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028, hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for natural gas services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale natural gas market, Participating Members will preauthorize the Lead Agency to award contracts for Natural Gas Supply Service in each service territory to one or more natural gas suppliers that submits bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous natural gas usage and utility provided Basic Gas Supply Service rates; and

WHEREAS, the Lead Agency will only award contracts for said Natural Gas Supply Services to natural gas suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic gas supply service; and

WHEREAS, the District agrees to purchase all Natural Gas Supply Services for its own use during the Effective Period through any natural gas supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law; and

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for natural gas supply services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all natural gas supply services needed for its own use during the Effective Period from the natural gas supplier or suppliers awarded a contract for natural Gas supply services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase natural gas at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES

Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the districts relative to the price charged for basic gas supply service by the natural gas public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain natural gas services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

E. Approval to Purchase Electric Generation Services through the Alliance for Competitive Energy Services Bid (ACES)

WHEREAS, the Alliance For Competitive Energy Services (hereinafter referred to as “ACES”), an alliance composed of the New Jersey School Boards Association (hereinafter referred to as “NJSBA”), the New Jersey Association of School Administrators, and the New Jersey Association of School Business Officials, will from time to time during the Effective Period as defined below solicit bids from electric power suppliers for electric generation services through an energy aggregation program in which NJSBA will act as Lead Agency of the ACES Cooperative Pricing System #E8801-ACESCPS in accordance with the “Public School Contracts Law”, N.J.S.A. 18A:18A-1 *et seq.*, and the Electric Discount and Energy Competition Act, N.J.S.A. 48:3-49 *et seq.* (“EDECA”) and the regulations promulgated thereunder; and

WHEREAS, the North Haledon Board of Education is a Participating member of the ACES Cooperative Pricing System and is eligible thereby to obtain electric generation services for its own use through one or more contracts to be awarded to electric power suppliers following said bids for electric generation services pursuant to the aggregation program; and

WHEREAS, the Lead Agency will from time to time during the Effective Period (from date of adoption through May, 2028 hereinafter referred to as “Effective Period”) issue one or more Requests for Bids for electric generation services on behalf of the ACES Cooperative Pricing System pursuant to the Public School Contracts Law and EDECA; and

WHEREAS, due to significant volatility and the potential for price increases in the wholesale electric market, Participating Members will preauthorize the Lead Agency to award contracts for Electric Generation Service in each service territory to one or more electric power suppliers that submit bids which are reasonably forecasted to provide estimated savings to the Participating Member based upon its previous electric usage and utility provided Basic Generation Service rates; and

WHEREAS, the Lead Agency will only award contracts for said electric generation services to electric power suppliers that submit bids with pricing reasonably estimated to be lower than the utility-provided basic generation service; and

WHEREAS, the District agrees to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period through any electric power supplier(s) awarded a contract, it being understood that the term of any one contract shall be subject to the provisions of Public School Contracts Law;

WHEREAS, the Lead Agency will notify the Department of Community Affairs’ Division of Local Government Services by mail prior to the issuance a Request for Bids for electric generation services, with the understanding that if the Division of Local Government Services does not respond within 10 business days, it will be deemed to have approved the issuance of the Request for Bids or the Request for Rebids.

NOW, therefore, be it

RESOLVED that the District binds itself to the ACES Cooperative Pricing System ##E8801-ACESCPS to purchase all electric power needed for its own use (exclusive of on-site electric generation sources) during the Effective Period from the electric power supplier or suppliers awarded a contract for electric generation services by the Lead Agency; and, be it

FURTHER RESOLVED that the Lead Agency of the ACES Cooperative Pricing System is hereby authorized to execute a master performance agreement that obligates the district to purchase electricity at the terms and conditions stated therein with a third-party supplier or suppliers who have been awarded the contract or contracts by the Lead Agency on behalf of the participating members of the ACES Cooperative Pricing System #E8801-ACESCPS (or any CPS number to be assigned in the future), and provided further that all such contracts shall be at prices reasonably forecast and estimated by the Lead Agency to provide savings to the Districts relative to the price charged for basic generation service by the electric public utility that would otherwise provide such service; and, be it

FURTHER RESOLVED that ACES is authorized to continue to bid to obtain electric generation services at any time during the Effective Period on behalf of the ACES Cooperative Pricing System including, for example, a rebid if energy market conditions do not initially lead to a successful bid, on additional dates to be determined by the Lead Agency; and

FURTHER RESOLVED that this Resolution shall take effect immediately upon passage. The authorization provided to the NJSBA pursuant to the Local Public Contracts Laws (N.J.S.A. 40A:11-11(5)), and the Local Public and Public School Contracts Laws Administrative Code (N.J.A.C. 5:34-7.1 et seq.) shall be valid until May, 2028 (the Effective Period) at which time the Cooperative Pricing System will be subject to renewal. Any rescission or expiration of this resolution shall not affect any Agreements entered into prior to such rescission or expiration.

F. Approval of updated HVAC Assessment from Trane

Resolved that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the proposals from Trane in the amount of \$49,570.90 for HMS (OMNIA quote# B6-1QvAAK-22-001) and \$36,797.24 for MS (OMNIA quote# B6-1QvAAK-22-002) to provide the HVAC assessment services required as a part of the SSB-VEEVR grant program. This project will be funded with NJ Clean Energy SSB-VEEVR programs funds and APR/ESSER III grant funds. These proposals are quoted through OMNIA Co-Op contract # OMNIA Racine #3341 and supersede and replace GSA proposal #'s 7149321 and 7149319.

XVI. Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following curriculum resolutions A-B:

A. Approval to Discard Obsolete Books

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached lists of obsolete curriculum textbooks to be discarded.

([Discard Obsolete Book List- 12_14.pdf \(Attached\)](#))

B. Approval of Amended 2022-2023 School Calendar

Resolve that upon the recommendation of the Superintendent of School, the Board of Education approves the amended School Calendar for 2022-2023. ([22-23 Calendar \(3\).pdf \(Attached\)](#))

XVII. Old Business/New Business

XVIII. Petition of Citizens (limited to 30 minutes)

Public comment is invited on all matters pertaining to the school district. Members of the public may speak

once for a maximum period of three minutes by the clock during this portion of the meeting. Please state your name, address, and if applicable, group affiliation and sign in before you begin. All statements shall be directed to the presiding officer; no participant may address or question board members individually. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

A. Motion to Open the Floor

B. Motion to Close the Floor

XIX. Future Meeting and Important Dates

January 4, 2023	Organizational Meeting	7:00pm
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XX. Adjournment