

**AGENDA****NORTH HALEDON BOARD OF EDUCATION - REGULAR MEETING**

October 11, 2023

7:00 PM

**I. Call to Order by President DeNova****II. Pledge of Allegiance****III. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Action Meeting in a legal advertisement in The Record (January 19, 2023) and The Star Ledger (January 20, 2023) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

**IV. Roll Call****V. Presentations**

A. NJSLA Presentation, Antonella Lind, Director of Student Services

B. Ethics Presentation, Frances Febres, Attorney

**VI. Superintendent's Report****VII. Business Administrator's Report****VIII. Committee/Representative's Report**

<b><u>Committee</u></b>	<b><u>Representative/Chairperson</u></b>
Board of Recreation	Karen Girgenti
Borough Council	Amy Guido
PCSBA/NJSBA	Lucy DeNova
Finance & Facilities/Services	Dina O'Donnell
Personnel	Cherie Van Zile
Public Relations/Communication	LauraLee Harding
Policy	Amy Guido
Curriculum & Technology	Jeremy Serfozo

President's Update	Lucy DeNova
Negotiations	TBA

**IX. Correspondence****X. Approval of Minutes**

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting on September 13, 2023.

[\(North Haledon Board of Education Regular Meeting Minutes - September 13, 2023.pdf \(Attached\)\)](#)

**XI. Petition of Citizens on Agenda Items Only**

A. Motion to Open the Floor

B. Motion to Close the Floor

**XII. Finance**

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance resolutions A-F:

**A. Acceptance of Monthly Financial Reports for September 30, 2023**

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the months ending September 30, 2023 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of September 30, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of September 30, 2023, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

[\(September Board Secretary's Report.pdf \(Attached\),](#)  
[NH Sept 2023 Treas Report.pdf \(Attached\)\)](#)

**B. Approval of Transfer of Funds for September 30, 2023**

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments s for the month of September 30, 2023. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

[\(September Transfers.pdf \(Attached\)\)](#)

## C. Approval of District Claims for October 2023

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for October in the total amount of \$ 1,044,768.62 be approved for payment, as follows:

i. General Operating Fund (Funds 10,11&12)	\$	947,404.15
ii. Special Revenue Fund (Fund 20)	\$	91,629.47
iii. Capital Projects Fund (Fund 30)	\$	0.00
iv Debt Service Fund (Fund 40)	\$	0.00
v. Enterprise Fund (Fund 60)	\$	5,735.00

([Sept 15 PR Journal.pdf \(Attached\)](#),  
[Sept 30 PR Journal.pdf \(Attached\)](#),  
[Oct 11 Bills List.pdf \(Attached\)](#),  
[Add'l Bills list-Oct 11, 2023.pdf \(Attached\)](#))

## D. Approval of Transportation Contracts for 2023-2024 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, and pursuant to PL 2015, Chapter 47, the Board of Education approves the service agreement with Northern Regional Educational Services Commission for the following route, at a total cost of \$89,472.00 plus 4% administrative fee.

Route	School	Contractor	# of Students	Cost Per Route & Admin Fee (Est.)	Dates
834	Children's Therapy Center	Jersey Kids Transportation	1	\$62,203.53 Plus 4% Admin Fee	9/6/2023-June 2024
2988	Windsor Learning Center	American Star Transportation	1	\$20,025.00 Plus 4% Admin Fee	9/6/2023-June 2024
Q3111	The Deron School of NJ, Inc.	Omar Transportation	1	\$7,243.47 Plus 4% Admin Fee	10/2/2023-11/30/2023

## E. Approval of Submission of Amended Application for FY 2024 ESEA Grant

Resolved that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education agrees to the submission of the amended FY 2024 ESEA Grant Application to the New Jersey Department of Education for approval due to rollover of FY 2023 unexpended funds as follows:

Title I-\$30,178

Title IIA-\$13,493

Title IV-\$2,500

## F. Approval of Revised 2023-2024 Quantitative Merit Goal

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached revised Business Administrator's quantitative merit goal for the 2023-2024 school year which has been conditionally approved by the Executive County Superintendent of Schools.

([Quantitative Revised Merit Goal Submission Form 2023-2024.pdf \(Attached\)](#))

**XIII. Facilities & Services**

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following facilities and services resolutions A-G:

**A. Approval of Travel, Conferences, Workshops & Related Expenses**

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

<b>Date</b>	<b>Participants</b>	<b>Workshop</b>	<b>Location</b>	<b>Fee</b>	<b>Sub</b>	<b>Other Costs</b>
10/17/2023	Stephanie Bonaparte Antonella Lind	Heinemann: Supporting All Math Students	Hackensack, NJ	\$0	No	No
12/14/2023	Stephanie Bonaparte	Legal One: Student Searches; Threat Assessment and Law	Virtual	\$0	No	No
1/4/2024	Stephanie Bonaparte Antonella Lind	Legal One: Future of Special Education Litigation	Virtual	\$0	No	No
3/7/2024	Stephanie Bonaparte	Legal One: Hot Issues in School Law	Virtual	\$125.00	No	No
12/5/2023	Roseanne Taormina	BER: Strengthening Your Math Instruction for ELL Students	Virtual	\$279.00	Yes	No
10/30/2023	Jennifer Lally	Art Educators of NJ (AENJ) Conference	New Brunswick, NJ	\$200.00	Yes	M/T
10/20/2023	Melissa Tait	Morris-Union Jointure	New Providence,	\$115.00	No	M/T

		Commission: AI ChatGPT for Educators	NJ			
11/2/2023	Melissa Tait	Legal One: HIB Law Update	Virtual	\$125.00	No	No

B. Approval of District Facility Use

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the following use of district facilities subject to non-conflicting events:

Organization	Day	Times	Location	Purpose
North Haledon PTO	10/27/2023 (Rain date: 10/28/2023)	6:30- 8:30pm	HMS- Parking Lot	Halloween Festival & Trunk or Treat
NH Recreation Commision	10/17/23 - 11/21/23 Tues, Wed, Thur only	6-9pm at HMS 6:15- 9:15pm at Mem	Gym	Travel Basketball Tryouts and practices
HMS Student Council	11/3/2023	7-10pm	HMS Multi- purpose Room	School Dance

C. Approval of Annual M1 Report and Comprehensive Maintenance Plan

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education hereby approve the annual M1 Report and Comprehensive Maintenance Plan for submission to the Executive County Superintendent of Schools.

(Revised North Haledon M-1\_Template FY2023-24 page 2-Revised.pdf (Attached),  
Revised North Haledon M-1\_Template FY2023-24-Revised.pdf (Attached),  
Noth Haledon CMP- FY2023-24.xlsx (Attached))

D. Approval of Refrigerator Purchase for HMS Cafeteria Kitchen

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education hereby retroactively approves the purchase of Horizon Series Refrigerator model# HR2HC-1S from MAP Restaurant Supplies in the amount \$4,980.00. This purchase was made with Fund 60 monies.

E. Approve Annual Toilet Room Facilities for Early Intervention Alternate Method of Compliance for 2023-2024

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education hereby retroactively approve the annual toilet room facilities for early intervention alternate method of compliance for the 2023-2024 SY for submission to the Executive County Superintendent of Schools.

- F. Approval of Amended Service Agreement from KDDS Too, Inc. North Jersey Outreach for 2023-2024 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education retroactively approves an amended service agreement for the 2023-2024 School Year with KDDS Too, Inc. North Jersey Outreach from September 5, 2023 through June 21, 2024 increasing Speech Therapy Services to 41 hours per week at \$87.00 per hour.

- G. \*\* Approval of Request to Establish a Special Education Program \*\*

*Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education retroactively approves the submission of Request to Establish a Special Education Program documentation to the Passaic County Office of Education for review and approval. ([Request to Establish SE Program or Service - North Haledon.pdf \(Attached\)](#), [County Request - PSD.pdf \(Attached\)](#), [JD - Instructional Aide, Instructional Aide with ABA Training, Non-Instructional Aide \(1\).pdf \(Attached\)](#), [Criminal History Review - Senese, Alain, D'Andrea \(1\).pdf \(Attached\)](#))*

#### XIV. Personnel

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel resolutions A-I:

- A. Approval of Substitute List

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached lists of substitutes for the 2023-2024 School Year.

([Substitute List - September 2023.pdf \(Attached\)](#),  
[Substitute List - Active 2023-2024 School Year.pdf \(Attached\)](#))

- B. Approval of Retirement

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively accepts the retirement of Sharon Governale effective October 1, 2023.

- C. Approval of Payment for Loss of Prep/Lunch time Due to Class Coverage

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the following staff member for payment for missed prep and/or lunch time to provide internal class coverage due to shortage of substitute staff, at a rate of \$35.00 per period, to be paid per semi-monthly time sheets, and as a non-precedent setting action.

Nadin Almowaswes	Prep Time
Corrie Bouma	Prep & Lunch Time
Kristin Klein	Prep & Lunch Time
Anita Kocovski	Prep & Lunch Time
Alexandra Questa	Prep Time
Carrie Rohlf	Prep & Lunch Time
Victoria Santos	Prep Time
Vanessa Talarico	Prep & Lunch Time

Roseanne Taormina	Prep & Lunch Time
Jessica Valdivia	Prep & Lunch Time
Melissa Werner	Prep Time
Bradley Zabar	Prep & Lunch Time
Wendy DeStaso	Prep & Lunch Time
Christine Haggerty	Prep & Lunch Time
Kristina Meyers	Prep & Lunch Time
Roseanne Morgantini	Prep & Lunch Time
Renee Weinstein	Prep & Lunch Time
Muna Nasser	Lunch Time

D. Approval of Instructional Aide

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Colleen Larkin as a Full-Time Instructional Aide at a rate of \$18.25 per hour starting on or after October 16, 2023 through the 2023-2024 School Year, pending clearance of criminal history check.

E. Approval of Class Observation by College Student

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves William Paterson University student Ryan Dockray, also a past North Haledon School District student, to observe the classroom setting of Mr. Daniel O'Nove for one day to gain a better understanding of a career in teaching Social Studies.

F. Approval of Class Observation by College Student

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves six (6) hours of classroom observation at Memorial School during the Fall 2023 semester by Passaic County Community College student, Figen Derinsu to fulfill elementary education class requirements.

G. Approval of Class Observation by College Student

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves twenty (20) hours of classroom observation at Memorial School during the Fall 2023 semester by Passaic County Community College student, Aaliyah Rodriguez to fulfill elementary education class requirements.

H. Appointment of Special Education Teacher

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the appointment of Paige Lattimore as a Special Education Teacher at an annual pro-rated salary of \$55,360 (BA/Step 1-2) with health benefits, effective October 30, 2023 to June 30, 2024, pending receipt of certificate of eligibility.

I. Approval of Job Description: Special Education One-on-One Aide



Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the attached job description for a Special Education One-on-One Aide. ([G-6\\_Special-Education-One-on-One-Aide-1.pdf \(Attached\)](#))

## XV. Policy

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following policy resolution A:

### A. Policy Alert 231

First Reading of Policy Alert 231:

- P 2270 Religion in the Schools (Revised)
- P 3161 Examination for Cause (Revised)
- P&R 3212 Attendance (M-Revised)
- P 3432 Right of Privacy (Revised)
- P 4161 Examination for Cause (Revised)
- P&R 4212 Attendance (M-Revised)
- P 4324 Right of Privacy (Revised)
- P&R 5111 Eligibility of Resident/Nonresident Students (M-Revised)
- P&R 5116 Education of Homeless Children and Youths (Revised)
- P 8500 Food Services (M-Revised)
- P 8540 School Nutrition Programs (M-Abolished)
- P 8550 Meal Charges/Outstanding Food Service Bill (M-Abolished)

([Alert 231 Summary for ELAN.pdf \(Attached\)](#),  
[2270 POLICY- Religion in the Schools.pdf \(Attached\)](#),  
[3161 POLICY- Examination for Cause.pdf \(Attached\)](#),  
[3212 POLICY- Attendance.pdf \(Attached\)](#),  
[3212 REGULATION- Attendance.pdf \(Attached\)](#),  
[3324 POLICY- Right of Privacy.pdf \(Attached\)](#),  
[4161 POLICY- Examination for Cause.pdf \(Attached\)](#),  
[4212 POLICY- Attendance.pdf \(Attached\)](#),  
[4212 REGULATION- Attendance.pdf \(Attached\)](#),  
[4324 POLICY- Right of Privacy.pdf \(Attached\)](#),  
[5111 POLICY- Eligibility of Resident-Nonresident Students.pdf \(Attached\)](#),  
[5111 REGULATION- Eligibility of Resident-Nonresident Students.pdf \(Attached\)](#),  
[5116 POLICY- Education of Homeless Children and Youths.pdf \(Attached\)](#),  
[5116 REGULATION- Education of Homeless Children and Youths.pdf \(Attached\)](#),  
[8500 POLICY- Food Services.pdf \(Attached\)](#),  
[8540 POLICY- School Nutrition Programs.pdf \(Attached\)](#),  
[8550 POLICY- Meal Charges-Outstanding Food Service Bills.pdf \(Attached\)](#))

## XVI. Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following curriculum resolutions A-F:

### A. Approval of SOA for Paraprofessional Staff for the 2023-2024 School Year

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the submission of the Statement of Assurance regarding the Use of Paraprofessional Staff for the 2023-2024 School Year.

([SOA - Paraprofessionals 2023-2024.pdf \(Attached\)](#))

### B. Approval of Nursing Service Plan



Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the Nursing Services Plan for the 2023-2024 School Year.

([Nursing Services Plan 2023-2024 updated.pdf \(Attached\)](#),  
([Nursing Services Plan Revision 2023-2024.pdf \(Attached\)](#)))

C. Approval of HIB Self-Assessment and Statement of Assurance

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the submission of the HIB Self-Assessment and Statement of Assurance regarding the Anti-Bullying Bill of Rights (ABR) of the New Jersey Department of Education.

([HIB Self Assessment 2023.pdf \(Attached\)](#))

D. Approval of Professional Development Workshop

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves Professional Staff Development Day on October 9, 2023 with Inspired Instruction, LLC., promoting Essential Reading Instruction for K-4 Teachers and Writing in Content Areas for 5-8 Teachers with a Mindfulness sessions supporting positive behavior and academic performance, at a fee of \$5,100.00 funded by Title IV and ARP/ESSER III monies.

E. Approval of Field Trip Destinations

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following field trip destinations with all transportation funded through the student activity account:

Kindergarten	North Haledon Fire Station Visit (walking trip)
Grade 6, 7 & 8 G&T:	Battle of the Books at Lincoln Middle School in Hawthorne
Grade 6, 7 & 8 G&T:	Solar Cars at Lakeside Middle School in Pompton Lakes
Grade 6 G&T:	Quiz Bowl at Haledon Public School in Haledon
	Kahoot Bowl at JP Holland Charter in Woodland Park
	Scratch Coding at Haskell School in Haskell
	Challenge Day at Highlander Academy in West Milford
	Board Game Challenge at Lenox School in Pompton Lakes
Grade 7 & 8 G&T:	Board Game Challenge at Haledon School in Haledon
	Event TBD at Martin Ryerson School in Ringwood
Grade 8 G&T:	Kahoot Bowl at Memorial School in Woodland Park
	Science Quiz Bowl at Wanaque School in Wanaque
	AI at Haskell School in Haskell

**F. Approval of STEAM Curriculum**

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the STEAM 5-8 Curriculum for the 2023-2024 School Year.

(5th grade STEAM.pdf (Attached),  
6th grade STEAM.pdf (Attached),  
7th grade STEAM.pdf (Attached),  
8th grade STEAM.pdf (Attached))

**XVII. Old Business/New Business****XVIII. Petition of Citizens (limited to 30 minutes)**

Public comment is invited on all matters pertaining to the school district. Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. Please state your name, address, and if applicable, group affiliation and sign in before you begin. All statements shall be directed to the presiding officer; no participant may address or question board members individually. No participant may speak more than once on the same topic unless all others who wish to speak on that topic have been heard. The Board uses the public comment period as an opportunity to listen to citizen concerns, but please be aware that not all issues brought to a board meeting will be resolved this evening; rather, the Board will, in appropriate cases, delegate the authority to investigate the matter to the Superintendent or his designee.

Please let the record reflect that the BOE does not endorse your comments nor will the BOE be held liable for comments you make about a staff member, or other person, which the staff member, or other person, may consider defamatory and/or libelous, as that individual retains all rights to pursue any legal remedies against you.

A. Motion to Open the Floor

B. Motion to Close the Floor

**XIX. Future Meetings and Important Dates**

October 17, 2023	Special Meeting @ HMS Cafeteria	6:00pm
November 2, 2023	Special Meeting @ HMS Cafeteria	6:00pm
November 13, 2023	Special Meeting @ HMS Cafeteria	6:00pm
November 15, 2023	Regular Meeting	7:00pm
December 13, 2023	Regular Meeting	6:30pm
January 3, 2024	Organizational Meeting	7:00pm

**XX. Executive Session**

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on October 11, 2023 to discuss:

A. matters considered confidential by federal law, state statute or court rule;

B. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public;

2) The Board will make public the matter(s) discussed if and when confidentiality is no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

A. Open Executive Session

B. Close Executive Session

## **XXI. Adjournment**