

AGENDA**NORTH HALEDON BOARD OF EDUCATION - REGULAR MEETING**

January 24, 2024

7:00 PM

I. Call to Order by President O'Donnell**II. Pledge of Allegiance****III. Open Public Meeting Notice**

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Action Meeting in a legal advertisement in The Record (January 21, 2024) and The Star Ledger (January 21, 2024) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

IV. Roll Call**V. Presentation**

A. 6/30/23 ACFR Presented by Robert Lerch of Lerch, Vinci & Bliss, LLP

VI. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on January 24, 2024 to discuss:

A. matters considered confidential by federal law, state statute or court rule;

B. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public;

2) The Board will make public the matter(s) discussed if and when confidentiality is no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

A. Open Executive Session

B. Close Executive Session

VII. Superintendent's Report**VIII. Business Administrator's Report****IX. Committee/Representative's Report**

<u>Committee</u>	<u>Representative/Chairperson</u>
Board of Recreation	Karen Girgenti
Borough Council	Nick Nagy
PCSBA/NJSBA	Lucy DeNova
Finance & Facilities/Services	Lucy DeNova
Personnel	Jared Blaso
Public Relations/Communication	LauraLee Harding
Policy	Amy Guido
Curriculum & Technology	Jeremy Serfozo
Negotiations	Lucy DeNova

X. Correspondence

XI. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting on December 13, 2023 and the Organizational Meeting on January 3, 2024.

([North Haledon Board of Education Regular Meeting Minutes- December 13, 2023.pdf \(Attached\)](#),
[North Haledon Board of Education Organizational Meeting Minutes - January 3, 2024.pdf \(Attached\)](#))

XII. Petition of Citizens on Agenda Items Only

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XIII. Board

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools approves the following board resolution A:

A. School Board Recognition Month - January 2024

WHEREAS, The New Jersey School Boards Association has declared January 2024 to be School Board Recognition Month, a time when all residents can acknowledge the contributions made by our local school board members; and

WHEREAS, The North Haledon Board of Education is one of 581 local school boards in New Jersey, which sets policies and oversees operations for public school districts; and

WHEREAS, The North Haledon Board of Education embraces the goal of high-quality education for all New Jersey public school students; and

WHEREAS, New Jersey's local school boards help determine the educational goals for approximately 1.4 million children in pre-kindergarten through 12th grade; and

WHEREAS, New Jersey's 5,000 local school board members, who receive no remuneration for their services, act as advocates for public school students as they work with administrators, teachers and parents for the betterment of public education; and

WHEREAS, School boards strive to provide the resources necessary to meet the needs of all students, including those with special needs; and

WHEREAS, Boards of education provide accountability to the public; they communicate the needs of the school district to the public; and they convey to school administrators the public's expectations for the schools; and

WHEREAS, New Jersey can take pride in its schools, which rank among the nation's best in key achievement indicators such as the National Assessment of Educational Progress scores, and the preparation for college through advanced placement offerings and SAT assessments; Now, therefore, be it

RESOLVED, That the North Haledon Board of Education, does hereby recognize the services of local school board members throughout New Jersey as we join communities statewide in observing January 2024 as SCHOOL BOARD RECOGNITION MONTH; and be it further

RESOLVED, That the North Haledon Board of Education urges all New Jersey citizens to work with their local boards of education and public school staffs toward the advancement of our children's education.

XIV. Finance

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance resolutions A-F:

A. Acceptance of Monthly Financial Reports for December 31, 2023

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the months ending December 31, 2023 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of December 31, 2023, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of December 31, 2023, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

[\(December Board Secretary's Report.pdf \(Attached\),](#)
[Dec Treasurer's Report.pdf \(Attached\)\)](#)

B. Approval of Transfer of Funds for December 31, 2023

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments s for the month of December 31, 2023. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

[\(December Transfers.pdf \(Attached\)\)](#)

C. Approval of District Claims for January 2024

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for January in the total amount of \$ 1,770,379.82 be approved for payment, as follows:

i. General Operating Fund(Funds 10,11&12)	\$	1,677,271.58
ii. Special Revenue Fund (Fund 20)	\$	34,756.12
iii. Capital Projects Fund (Fund 30)	\$	0.00
iv Debt Service Fund (Fund 40)	\$	0.00
v. Enterprise Fund (Fund 60)	\$	58,352.12

(Dec 15 PR Summary.pdf (Attached),
Dec 30 PR Summary.pdf (Attached),
Jan 15 PR Summary.pdf (Attached),
Jan 24 Bills List.pdf (Attached),
Add'l Bill List Jan 24.pdf (Attached))

D. Acceptance of FY 6-30-23 ACFR and Auditor's Management Report

It is recommended by the Superintendent of Schools and the Business Administrator that the Board of Education accept the 2022-2023 Auditor's Consolidated Financial Report (ACFR) and the Auditor's Management Report (AMR) with no audit findings as submitted by the business office and the district auditors Lerch, Vinci & Higgins, L.L.P. as summarized in the Audit Synopsis. (ACFR.pdf (Attached), AMR.pdf (Attached))

E. * Acceptance of 4th Round Supply Chain Assistance Funding *****

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education accepts the supply chain assistance funding form the Department of Agriculture, Food and Nutrition Services in the amount of \$17,944.70. These funds may only be used to purchase unprocessed or minimally processed domestic food products.

F. * Approval of Transportation Contracts for 2023-2024 School Year *****

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, and pursuant to PL 2015, Chapter 47, the Board of Education retroactively approves the service agreement with Northern Regional Educational Services Commission for the following routes, at a total cost of \$22,577.86 plus 4% administrative fee.

Route	School	Contractor	# of Students	Cost Per Route & Admin Fee (Est.)	Dates
#2917	Chancellor Academy	J & W Financial	1	\$3,822.26	12/7/2023-6/30/2024
#3111	Deron School	R & May Trans	1	\$18,755.00	12/1/2023-6/30/2024

XV. Facilities & Services

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following facilities and services resolutions A-D:

A. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the

instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participants	Workshop	Location	Fee	Sub	Other Costs
2/2/24	Antonella Lind	Educational & Behavioral Health Partnership Conference	Wayne, NJ	\$0.00	No	M/T
3/17-3/20/2024	Musteba Toska	NJSBGA Conference	Atlantic City, NJ	\$325.00	No	M/T Hotel:\$300 Meal:\$207
1/24/24 <i>*retroactively approve</i>	Antonella Lind	Spring 2024 NJ District Test and Technology Coordinator Training	Monroe Township, NJ	\$0.00	No	M/T
2/6/24	Dena Allen	Stop the Bleed for NJ Educators	Paramus, NJ	\$0.00	Yes	M/T

B. Approval of Service Agreement with Delta-T Group

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education retroactively approves a service agreement with Delta-T Group from January 8, 2024 through June 28, 2024 for Social Worker Services for up to 29 hours per week at \$52.00 per hour.

C. Approval of Purchase from Hertz Furniture

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the purchase of cafeteria tables from Hertz Furniture, quote# 701838, in the amount of \$23,732.50 pricing per contract #12297:KPN 202012-02. Fund 60 excess cash resources identified in the 6/30/23 audit will be used for this purchase.

D. Approval of Purchase from MAP Restaurant Supplies

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the following purchases of various kitchen equipment from MAP Restaurant Supplies, totaling \$22,600.00, pricing approved through CO-OP #34HUNCCP BID# HCESC-Cat-22-08. Fund 60 excess cash resources identified in the 6/30/23 audit will be used for this purchase.

Memorial School quote#wQ70vaTv \$19,087.72

High Mountain School quote# PLEJK5QS \$3,510.22

XVI. Personnel

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the

Superintendent of Schools, approves the following personnel resolutions A-E:

A. Approval of Beyond the School Day Program Stipend Positions

Resolve that upon the recommendation of Superintendent of Schools, the Board of Education retroactively approves the appointment of the following Beyond the School Day Program stipend positions funded by the ARP ESSER grant for the 2023-2024 School Year:

Memorial School Programs	Staff Member	Rate of Pay
Mindfulness Matters	Brielle Soluri	\$45 per hour
Social Skills	Brielle Soluri	\$45 per hour
The Writer's Club	AnnMarie Murphy	\$45 per hour
Early Writer's Club	AnnMarie Murphy	\$45 per hour

B. Approval of Amended Maternity Leave

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the amended maternity leave for Employee ID #15310 based on the birth of her child on November 27, 2023. Employee ID #15310 will be granted a paid leave of absence using accumulated sick time from November 6, 2023 through and including December 22, 2023.

Be it further resolved that at the end of her period of disability, Employee ID #15310 shall be granted a 12 week child-rearing leave of absence under the NJ Family Medical Leave Act which shall extend from January 29, 2024 through April 26, 2024 and a 12 week Family Medical Leave (FMLA) will be granted after the use of sick time which shall extend from January 2, 2024 through March 22, 2024. These leaves shall be provided without pay but with the continuation of benefits.

Be it further resolved that Employee ID #15310's anticipated return to work day shall be April 29, 2024.

C. Approval of Graduate Level Coursework

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves Graduate Level Coursework in accordance with the terms of the negotiated agreement as follows:

Name	Course(s)	School	Credits	Term
Mary McLaughlin	Communications & Social Competence for Individuals with ASD and DD	William Paterson University	3.0	Spring 2024
Nicole Loder	Educational Research II	Caldwell University	3.0	Spring 2024

D. Approval of Enrollment of Child of Non-Resident Staff

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the enrollment of a non-resident child of staff member, Mr. Robert Topolski, into the eighth grade for the 2024-2025 School Year.

E. Approval of Overnight Chaperone Stipends

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education

approves the overnight Field Trip \$300.00 stipend for the following staff:

Grade 8 Overnight Chaperones
Mrs. Dayana Bilbao
Mrs. Kristin Klein
Ms. Nicole Loder
Mr. Daniel O'Nove
Ms. Vanessa Talarico
Mrs. Jessica Valdiva

XVII. Policy

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following policy resolution A:

A. Approval of Adoption of the Memorandum of Agreement

Resolve that upon the recommendation of the Superintendent of Schools, that the Board of Education approve the adoption of Uniform State Memorandum of Agreement Between North Haledon Board of Education and Law Enforcement Officials (MOA) and submission of the Agreement to the office of the Executive County Superintendent for the 2023-2024 school year.

([EdLawMOAfa.pdf \(Attached\)](#))

XVIII Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following curriculum resolutions A-D:

A. Approval of High Mountain School Assembly

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves an assembly by Dialed Action Sports for all High Mountain School students on April 9, 2024 supporting anti-bullying initiatives and bike safety. This assembly will be funded by Title IV Funds.

B. Approval of Student Safety Data System Report

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the submission of the 2022-2023 Student Safety Data System Report for reporting period 1 for the North Haledon School District.

C. Approval of Seventh Grade Assembly

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the visit of a Holocaust Survivor, through the Museum of Jewish Heritage in New York during the month of March 2024. This assembly supports our 7th grade student curriculum and will be at no cost to the Board of Education.

D. Approval of Seventh and Eighth Grade Assembly

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education

approves an assembly "It's Tough Being a Kid Nowadays!" sponsored by the North Haledon Municipal Alliance on March 27, 2024 for our 7th & 8th grade students. This assembly will be at no cost to the Board of Education.

XIX. Old Business/New Business

XX. Petition of Citizens (limited to 30 minutes)

At this time, the public has the opportunity to address the Board on any subject. Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. All statements shall be directed to the presiding officer; no participant may address board members individually. The Board members cannot comment about specific personnel. The public has to be aware that comments must be civil and in a positive manner. Remember, there are consequences for libelous and slanderous comments.

If there is anyone present who wishes to make public comment at this time, please state your name and address and also record it on the sheet at the podium. The Board of Education will listen to all comments, but we will not engage in a dialog. After investigating any issues, the Administration will be in contact with you as soon as possible.

Thank you for coming to the meeting and for your comments.

- A. Motion to Open the Floor
- B. Motion to Close the Floor

XXI. Future Meetings and Important Dates

February 7, 2024	Special Meeting	7:00pm
February 21, 2024	Regular Meeting	7:00pm
March 13, 2024	Ethics Training & Regular Meeting	6:30pm
April 24, 2024	Regular Meeting	7:00pm

XXII. Adjournment