

MINUTES

NORTH HALEDON BOARD OF EDUCATION - REGULAR MEETING

April 24, 2024

7:00 PM

The Meeting of the NORTH HALEDON Board of Education was held on Wednesday, April 24, 2024 at 7:00 PM in the Memorial School Cafeteria.

Present:

Board Member Lucy DeNova
Board Member Amy Guido
Board Member Nicholas Nagy
Board Member Jeremy Serfozo
Board Member Dina O'Donnell
Board Member LauraLee Harding
Board Member Jared Blaso
Board Member Karen Girgenti
Board Member Valdo Panzera

I. Call to Order by President O'Donnell

President O'Donnell called the meeting to order at 7:09 pm.

II. Pledge of Allegiance

III. Open Public Meeting Notice

The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies, at which any business affecting their interests is discussed or acted upon. The notice requirements of the "Open Public Meetings Act" of the State of New Jersey have been satisfied by the inclusion of the date, time, place and purpose of this Action Meeting in a legal advertisement in The Record (January 21, 2024 & April 19, 2024) and The Star Ledger (January 21, 2024 & April 21, 2024) with copies posted at the North Haledon Municipal Building, Memorial and High Mountain Schools. The Notice was also filed with the Borough Clerk of North Haledon, posted on the District's website and sent to those requesting that such a notice be mailed to them.

IV. Appointment of Stephanie Bonaparte as "acting Board Secretary" for the April 24, 2024 Board of Education Meeting

Appointment of Stephanie Bonaparte as "acting Board Secretary" for the April 24, 2024 Board of Education Meeting.

The motion was made by Board Member DeNova and seconded by Board Member Nagy, and with a unanimous roll call vote, the motion carried.

V. Roll Call

Also present: Stephanie Bonaparte, Superintendent of Schools/"aceting Board Secretary"

Fifteen members of the public were present.

VI. Public Hearing on North Haledon School District 2024-2025 Budget

2024-2025 budget presentation was given by Mrs. Bonaparte and Mrs. Andreniuk. During the presentation, it was explained that two line items have changed since the proposed budget was approved. Line# 51100 Security was increase by \$40,000 and line #76080 was reduced by \$40,000. This change was necessary because the negotiated shared service agreement for SRO's came in \$40,000 more than was anticipated. Since a construction bid had come in lower than anticipated \$40,000 was able to be moved to cover the additional security cost.

J. Medillo asked about the enrollment waiver and tax increases. Mrs. Andreniuk replied.

R. George asked about class sizes. Mrs. Bonaparte replied.

R. George commented about 18 kids per class.

E. Huter asked about preschool and about tax cap. Mrs. Andreniuk replied.

A. Motion to Open Public Hearing on the 2024-2025 Budget

The motion was made by Board Member Nagy and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

B. Motion to Close Public Hearing on the 2024-2025 Budget

The motion was made by Board Member Nagy and seconded by Board Member DeNova, and with a unanimous roll call vote, the motion carried.

VII. Executive Session

WHEREAS C231, P.L. 1975, also known as the Open Public Meetings Act, authorizes a public body to meet in executive or private sessions under certain, limited circumstances; and

WHEREAS, said law requires the Board to adopt a resolution at a public meeting before it can meet in such as executive or private session;

THEREFORE, BE IT RESOLVED BY THE NORTH HALEDON BOARD OF EDUCATION that:

1) The Board has determined that it is necessary to meet in Executive Session on April 24, 2024 to discuss:

A. matters considered confidential by federal law, state statute or court rule;

B. personnel matters related to employment, unless the individuals involved have requested in writing that the matters be discussed in public;

2) The Board will make public the matter(s) discussed if and when confidentiality is no longer required.

3) The Board will take action pursuant to said discussion at a public meeting.

A. Open Executive Session

Motion to enter Executive Session was made at 7:49 pm.

The motion was made by Board Member Nagy and seconded by Board Member Harding, and with a unanimous roll call vote, the motion carried.

B. Close Executive Session

Public Session was resumed at 8:44 pm.

The motion was made by Board Member Nagy and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

VIII. Superintendent's Report

([April Superintendent Report.pdf \(Attached\)](#))

IX. Committee/Representative's Report

<u>Committee</u>	<u>Representative/Chairperson</u>
Board of Recreation	Karen Girgenti
Borough Council	Nick Nagy
PCSBA/NJSBA	Lucy DeNova
Finance & Facilities/Services	Lucy DeNova
Personnel	Jared Blaso
Public Relations/Communication	LauraLee Harding
Policy	Amy Guido
Curriculum & Technology	Jeremy Serfozo
Negotiations	Lucy DeNova

COMMITTEE	CHAIRPERSON	REPORT
Board of Recreation	Karen Girgenti	4/9 8 pm meeting: archery and basketball concluded; Soccer and pickleball registration. 4/20 was opening day for baseball.
Borough Council	Nick Nagy	Minutes finally posted. Will summarize for next meeting.
PCSBA/NJSBA	Lucy DeNova	Next meeting is 5/29/24.
Finance & Facilities/Services	Lucy DeNova	Met on 4/17/24. The following agenda items were discussed: bond refunding; RFP/RFQ and construction bid; student chromebook replacement; new budget/PR software; 2024-2025 budget and misc items.
Personnel	Jared Blaso	Committee met on 4/17/24. The following agenda items were discussed: 23/24 staffing; 24/25 staffing; shared service agreement and confidential personnel matters.
PR/Communications	LauraLee Harding	Committee met on 4/17/24. The following agenda items were

		discussed: question communication; 24/25 budget and shared service agreement.
Policy	Amy Guido	Committee met on 4/17/24. The following agenda items were discussed: second reading policy alert 232; 23/24 calendar; 24/25 calendar and shared service agreement.
Curriculum/Tech	Jeremy Serfozo	Committee met on 4/17/24. The following agenda items were discussed: ELA curriculum; Math curriculum; science curriculum; school performance report and shared service agreement.
Negotiations	Lucy DeNova	MOA is on agenda for approval.

X. Correspondence

([Boswell.pdf \(Attached\)](#), [Boswell \(1\).pdf \(Attached\)](#))

Comments:

Boswell

XI. Approval of Minutes

BE IT RESOLVED that the Board of Education approves the minutes from the Regular Meeting on March 13, 2024.

([North Haledon Board of Education Regular Meeting Minutes - March 13,2024.pdf \(Attached\)](#))

The motion was made by Board Member Harding and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

XII. Petition of Citizens on Agenda Items Only

None

A. Motion to Open the Floor

The motion was made by Board Member Guido and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member Nagy and seconded by Board Member Blaso, and with a unanimous roll call vote, the motion carried.

XIII. Finance

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary, approves the following finance resolutions A-L:

Discussion/Comments:

Board Member Nagy abstained from item# J and voted yes on all other items.

Board Member Harding motioned to have item# J tabled. No second was given.

Board Member Harding commented on whether questions are being taken seriously in committees by BOE members.

The motion was made by Board Member DeNova and seconded by Board Member Guido, and with a unanimous roll call vote, the motion carried.

A. Acceptance of Monthly Financial Reports for March 31, 2024

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education accepts the Board Secretary's and Treasurer's Reports for the months ending March 31, 2024 and has determined that they are in agreement;

Furthermore, resolved that, the Board of Education acknowledges receipt of the Board Secretary's certification, as noted below:

Pursuant to N.J.A.C.6A-16.10(c)3 and 4, I certify that as of March 31, 2024, no budgetary line item account has obligations and payments which in total exceed the amount appropriated by the North Haledon School District Board of Education, pursuant to N.J.A.C. 18A 22-8 and 18A 22-8.1

Furthermore resolve that pursuant to N.J.A.C. 6A 23A-16.10(c), the Board of Education certifies that as of March 31, 2024, after the review of the Board Secretary's monthly financial report, appropriation section, and upon consultation with appropriate district officials, and to the best of our knowledge no major account fund has been over-expended in violation of N.J.A.C. 6A 23A-16.10(b), that sufficient funds are available to meet the district's financial obligations for the remainder of the school year and that in accordance P.L.2004 Ch.73, budgetary transfers cumulatively in excess of 10% that require the approval of the Commissioner of Education are listed below and the required approval by the Executive County Superintendent of Schools has been requested above.

[\(March Board Secretary Report.pdf \(Attached\), NH MAR 2024 Treas Report.pdf \(Attached\)\)](#)

B. Approval of Transfer of Funds for March 31, 2024

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the transfer of funds in accordance with the attached list of adjustments for the month of March 31, 2024. The Board also authorizes the Superintendent to make interim transfers and report them at the next Board Meeting.

[\(March Transfers.pdf \(Attached\)\)](#)

C. Approval of District Claims for April 2024

Resolve that upon the recommendation of the Superintendent and the Business Administrator, the Board of Education approves the attached lists of claims for April in the total amount of \$ 1,491,722.94 be approved for payment, as follows:

i.General Operating Fund(Funds 10,11&12)	\$	1,445,836.04
ii.Special Revenue Fund (Fund 20)	\$	(22,194.74)
iii.Capital Projects Fund (Fund 30)	\$	0.00
iv Debt Service Fund (Fund 40)	\$	0.00
v. Enterprise Fund (Fund 60)	\$	68,081.64

[\(March 15 PR Journal.pdf \(Attached\), March 30 PR Journal.pdf \(Attached\), April 15 PR Journal.pdf](#)

(Attached), [April 24 Bills List.pdf \(Attached\)](#), [Void Ck #4547.pdf \(Attached\)](#), [LAN ck#4703.pdf \(Attached\)](#)

D. Adoption of the 2024-2025 North Haledon School District Budget

WHEREAS, on March 13, 2024 the Board of Education adopted a preliminary budget for the operation of the North Haledon Public Schools during the 2024-2025 school year and submitted it to the Executive County Superintendent of Schools for approval, and

WHEREAS, pending that approval, the budget and notice of a public hearing were advertised on April 19, 2024 in The Record and on April 21, 2024 in The Star Ledger, and

WHEREAS, on April 24, 2024, the Board of Education conducted a public hearing on that budget, and now, therefore,

BE IT RESOLVED, upon the recommendation of the Superintendent and the Business Administrator the Board of Education adopts the following budget for the 2024-2025 school year:

GENERAL EXPENSE BUDGET \$ 12,529,495
SPECIAL REVENUE BUDGET \$ 294,411
DEBT SERVICE BUDGET \$ 1,514,000
TOTAL \$ 14,337,906; and

BE IT FURTHER RESOLVED, the revenue required for this budget shall include:

GENERAL FUND TAX LEVY \$ 10,779,972
DEBT SERVICE TAX LEVY \$ 1,514,000; and

BE IT FURTHER RESOLVED, that the Board of Education includes in the final budget the adjustment for enrollment in the amount of \$92,277 (0.88%) to the tax base levy. The district intends to utilize this adjustment for supplies and materials necessary for the additional students, and

BE IT FURTHER RESOLVED, the General Fund budget includes \$200,000 withdrawal from the Capital Reserve account to be used for HVAC replacement project, and

BE IT FURTHER RESOLVED that as per N.J.A.C. 6A:23A-14.2(d) the general fund appropriation include a \$165,400 withdrawal from the Maintenance Reserve Account for use on required maintenance activities for a school facility as reported in the comprehensive maintenance plan (CMP) pursuant to N.J.A.C. 6A:26-20.5.

(2024-2025 Revenue and Appropriations.pdf (Attached), 2024-2025 North Haledon User Friendly Budget.pdf (Attached))

E. Approval of Separate Proposal for 2024-2025 Budget

Resolved that upon the recommendation of the Superintendent of Schools, that there should be raised an additional \$525,000 for General Funds in the same school year (2024-25). These taxes will be used exclusively to provide, enhance, and maintain school district security systems, equipment and personnel. With this increase in funds, the Board of Education would be able to maintain security staff such as School Resource Officers (SRO) at each of its school buildings. Approval of these taxes will result in a permanent increase in the district's tax levy. These proposed additional expenditures are in addition to those necessary to achieve the New Jersey Student Learning Standards.

F. Approval of Maximum Travel Expenditures 2024-2025

WHEREAS, the North Haledon Board of Education pursuant to N.J.A.C. 6A:23A-7.3, provides that the Board of Education must establish in the annual budget a maximum dollar limit for travel expenditure, as defined in N.J.A.C. 6A:23A-7.1 et seq.,

BE IT RESOLVED that the Board of Education includes in the tentative budget a maximum travel expenditure in the amount of \$19,475.00 for SY2024-2025. The maximum travel expenditure amount for SY2023-2024 is \$23,585.00, of which, \$7,815.46 has been spent and \$15,769.54 is encumbered as of 4/24/2024

G. Approval of Travel and Related Expense Reimbursement 2024-2025

WHEREAS, The Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their current responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district;

AND, N.J.A.C. 6A:23A Subchapter 7.3 requires Board members to receive approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board;

AND, A district board of education may authorize in its travel policy an annual maximum amount per employee for regular business travel only for which district board of education approval is not required.

The annual maximum shall not exceed \$ 1,500 and shall be subject to the approval requirements in 18A:19-1. Regular school district business travel as defined in N.J.A.C. 6A:23A-1.2 shall include attendance at regularly scheduled in-State county meetings and Department-sponsored or association-sponsored events provided free of charge. It also shall include regularly scheduled in-State professional development activities for which the registration fee does not exceed \$ 150.00 per employee or district board of education member where prior Board approval shall not be required unless this annual threshold for a staff member is exceeded in a given school year (July 1 through June 30);

AND, travel and related expenses not in compliance with N.J.A.C. 6A:23A Subchapter 7 but deemed by the board of education to be necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms;

NOW BE IT RESOLVED, the Board of Education approves all travel not in compliance with N.J.A.C. 6A:23A Subchapter 7 as being necessary and unavoidable as noted on the approved Board of Education Out-of-District Travel and Reimbursement Forms; and

BE IT FURTHER RESOLVED, the Board of Education includes in the tentative budget travel and related expense reimbursements in accordance with N.J.A.C. 6A:23A Subchapter 7, to a maximum expenditure of \$19,475.00 for all staff and board members for SY2024-2025.

The School Business Administrator/Board Secretary shall track and record these costs to ensure that the maximum amount is not exceeded.

H. Approval of Dell Quotes for Replacement Chromebooks

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the quotes in the total amount of \$61,485 from Dell to purchase the following:

- 100 Dell Chromebooks 3110 (touch screens) as indicated in quote# 30001773208344.1-\$35,955
- 75 Dell Chromebooks 3110 (non-touch screens) as indicated in quote# 3000173208347.1-\$25,530

Quotes provided through contract name: Omnia-National Cooperative Purchasing Alliance. 2023-2024 ECF fund reimbursement will be used for this purchase.

I. Appointment of Lerch, Vinci & Bliss, LLP

WHEREAS, there exists a need for auditing services and,

WHEREAS, Audit Services are to be provided by Lerch, Vinci and Bliss, LLP and

WHEREAS, the Local Public Contracts Law N.J.S.A. 40A:11-1 et seq. requires that the resolution authorizing the award contracts for "Professional Services" with competitive bids must be publicly advertised.

NOW THEREFORE, BE IT RESOLVED upon the recommendation of the Superintendent, the North Haledon Board of Education appoints the following professional services: 1. Lerch, Vinci and Bliss, LLP Fair Lawn, New Jersey is appointed for auditing and accounting services from July 1, 2024 – June 30, 2025 with billing rates as follows:

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FY 25 Annual Audit Related Services	\$25,000
Partners	\$160-\$190 per hour
Managers	\$135-\$150 per hour
Senior Accountants/Supervisors	\$100-\$125 per hour
Staff Accountants	\$80-\$95 per hour
Other Personnel	\$50 per hour

This appointment is made without competitive biddings as “Professional Services” under provisions of N.J.S.A. 40:11-1 et seq. because such services are recognized professions licensed and regulated by law not allowing for competitive bids. However, a RFP for “Professional Services” was done.

BE IT FURTHER RESOLVED, that a brief notice of this action shall be printed once in The Record as required by law, within ten (10) days of its passage, starting in nature, duration, service and amount, and that the resolution and contract are on file in the Business Office.

- J. Approve Interlocal Agreement with North Haledon Borough for SRO Trained Law Enforcement Officers for the FY24

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, that the Board approves the attached interlocal agreement with the North Haledon Borough for two (2) SRO Trained Law Enforcement Officers, one assigned to each of the two schools in North Haledon School District for the term of September 1, 2024 - June 30, 2025 for a total payment of \$100,000.

([NHSchoolDistrict SRO contract 24-25docx.pdf \(Attached\)](#))

- K. *** Approval of Lease Purchase Agreement ***

WHEREAS, the governing body of North Haledon Board of Education (“Lessee”) desires to obtain certain equipment (the “Equipment”) described in the Equipment Schedule to the Master Tax-Exempt Lease Purchase Agreement (collectively, the “Agreement”) with U.S. Bancorp Government Leasing and Finance, Inc. (“Lessor”), the form of which has been available for review by the governing body of Lessee prior to this meeting; and

WHEREAS, the Equipment is essential for the Lessee to perform its governmental functions; and

WHEREAS, Lessee has taken the necessary steps, including those related to any applicable legal bidding requirements, to arrange for the acquisition of the Equipment; and

WHEREAS, Lessee proposes to enter into the Agreement with Lessor substantially in the forms presented to this meeting.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF LESSEE AS FOLLOWS:

Section 1. *It is hereby found and determined that the terms of the Agreement in the forms presented to this meeting and incorporated in this resolution are in the best interests of Lessee for the acquisition of the Equipment.*

Section 2. *The Agreement and the acquisition and the financing of the Equipment under the terms and conditions as described in the Agreement are hereby approved. The Business Administrator/Board Secretary of Lessee and any other officer of Lessee who shall have power to execute contracts on behalf of Lessee be, and each of them hereby is, authorized to execute, acknowledge and deliver the Agreement with changes, insertions and commissions therein may be approved by officers who execute the Agreement. The Business Administrator/Board Secretary of the Lessee and any other officer of the Lessee who shall have power to do so be, and each of them hereby is, authorized to affix the official seal of the Lessee to the Agreement and attest to the same.*

Section 3. *The proper officers of Lessee be, and each of them hereby is, authorized and directed to execute and deliver any and all papers, instruments, opinions, certificates, affidavits and other documents and to do or cause to be done any and all other acts and things necessary or proper for carrying out this resolution and the Agreement.*

Section 4. *Pursuant to Section 265(b) of the Internal Revenue Code of 1986, as amended (the "Code"), Lessee hereby specifically designates the Agreement as a "qualified tax-exempt obligation" for purposes of Section 265(b)(3) of the Code.*

- L. *** Approve Budgetary, Payroll and Human Resources Software Support Proposal for 2024-2025 SY

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves an agreement with Computer Solutions, Inc. for Budgetary, Payroll and Human Resources Software Support from July 1, 2024 – June 30, 2025 for an annual cost of \$14,700 and a one-time licensing fee of \$35,000. and a data conversion fee of \$2,400. The licensing fee will be split as follows: \$20,000 due on 7/1/24 and \$15,000 due on 7/1/25.

XIV. Facilities & Services

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools and the Business Administrator/Board Secretary approves the following facilities and services resolutions A-J:

Discussion/Comments:

Board Member Panzera motioned to have item#F tabled. Board Member Harding seconded. All members voted in favor of tabling item#

F. All other items passed.

The motion was made by Board Member Panzera and seconded by Board Member Blaso, and with a unanimous roll call vote, the motion carried.

A. Approval of Travel, Conferences, Workshops & Related Expenses

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves reimbursement and expenses previously approved by the Superintendent for the following staff development, training, workshops, conferences and/or seminars as they are directly related to and within the scope of the participant's duties and are critical to the instructional needs and/or efficient operation of the district. The travel expenses are justified and within the guidelines established by the New Jersey Department of Education accountability regulations.

Date	Participants	Workshop	Location	Fee	Sub	Other Costs
5/28/24	Rebecca Collette	Rutgers CE - School Law and Student Rights: What NJ Social Workers Should Know	Virtual	\$60.00	No	No

B. Approval of District Facility Use

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the following use of district facilities subject to non-conflicting events:

Organization	Day	Times	Location	Purpose
NH PTO <i>*Retroactive approval</i>	3/19/2024	2:30-5:15pm	HMS Multi Purpose Room	Gertrude Hawk Fundraiser Pick-up.
NH Recreation <i>*Retroactive approval</i>	Mon & Wed only from 4/8/24-6/5/20	6:15-9:15pm	Memorial Gym	Spring Boys HS Basketball Practice & Possible Scrimmages
NH Police Department <i>*Retroactive approval</i>	4/23/2024, 4/25, & 4/30	6:30-9:00pm	Memorial Gym	Volleyball Practice for 8th Grade Volleyball Night at Manchester HS

C. Approval of High Electric Quote for HMS

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the proposal in the amount of \$12,570 from High Mountain Electric to install hand dryers in all student restrooms at HMS. This project will be paid with 23/24 funds.

D. Approval of Services from Integrated Translation Services

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education retroactively approves a service agreement with Integrated Translation Services from April 10, 2024 through April 30, 2025 for foreign language translation and interpretation services billed at \$1.65 per minute for over the phone interpretation (OPI); written Spanish translation billed at \$0.25 per word; all other languages billed at \$0.30 a word and American Sign Language (ASL on-site) will be billed at a rate of \$150.00 an hour, with a two-hour minimum.

E. Approval of Disposal of Assets Due to Disrepair

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education retroactively approves the disposal of two (2) Continental Commercial Freezers, model# 3F, serial# 14827552, inventory asset Tag# 457 and model# 2F, Serial# 14830974, inventory asset Tag# 459; disposal of a Continental Commercial Refrigerator, model# 1R, serial# 14831066, inventory asset Tag# 461; disposal of two (2) Krueger International Cafeteria Tables, rectangular with seating, inventory asset Tag# 445 & Tag# 809 due to current condition of disrepair. Upon disposal, inventory asset Tag# 457, Tag# 459, Tag# 461, Tag# 445 and Tag# 809 will be removed from inventory asset list.

F. Approval of Renewal of Food Service Management Company Contract for 2024-2025 SY

Be it resolved that the Board of Education of North Haledon upon the recommendation of the Superintendent and the Business Administrator approves the renewal of the Food Service Management Company base contract with Maschio's Food Service, Inc. for the 2024-2025 School Year as follows:

- The Annual Management/Administrative Flat Fee for the SY 2024-2025 School Year is \$10,292.60, and
- Maschio's Food Service, Inc. guarantees a breakeven cost to the North Haledon Board of

- Education for the SY 2024-2025, and
- The total cost of the contract will be \$230,342.93

G. Award of Contractor for HVAC Upgrades at HMS-General Construction Contract

WHEREAS, the North Haledon Board of Education (the “Board”), pursuant to N.J.S.A. 18A:18A-1 et. seq., advertised for bids for HVAC upgrades at High Mountain Middle School-General Construction contract; and

WHEREAS, K&D Contractor, LLC, submitted the low bid in the amount of \$285,000.00; and

WHEREAS, K&D Contractor’s bid is in compliance with the Board’s bid document requirements.

NOW THEREFORE BE IT RESOLVED by the North Haledon Board of Education that K&D Contractor LLC, is hereby awarded a contract in the amount of \$285,000 for HVAC upgrades at High Mountain Middle School-General Construction contract ; and

BE IT FURTHER RESOLVED that this resolution and the contract are on file and available for public inspection in the Office of the School Business Administrator.

H. Award of Contract for HVAC Replacement

Be it Resolved, the Board of Education hereby awards a contract for HVAC Replacement to

Trane North Jersey (Trane USA)
19 Chaplin Rd., Building B; Suite 200
Pine Brook, NJ 07058

Trane North Jersey is a National Cooperative vendor, that was awarded a contract through the following National Cooperative:

OMNIA Partners
501 Aspen Grove
Franklin, TN 37067

The contract was awarded by the following Lead Agency:

Racine County, Wisconsin
730 Wisconsin Ave
Racine, WI 53403

Contract Award HVAC Products, Installation, Labor Based Solutions and Related Product and Services

Contract Number Racine#3341 Expires August 31, 2027

The contract award is as follows:

HVAC Equipment Replacement at High Mountain School \$1,656,338.00 which is being funded as follows:

VEEVR Grant	\$1,242,253.50
ROD Grant	\$297,775.60
NH BOE	\$116,308.90

HVAC Equipment Replacement at Memorial School \$1,670,294.00 which is being funded as follows:

VEEVR Grant	\$1,094,081.25

ROD Grant	\$187,778.80
NH BOE Local Share	\$388,433.95

The Board of Education is permitted to purchase from national cooperative purchasing agreements without advertising for bid under the authority of N.J.S.A. 52:34-6.2(b)(3).

- I. Approval of Amended Service Agreement from KDDS Too, Inc. North Jersey Outreach for 2023-2024 School Year

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves an amended service agreement for the 2023-2024 School Year with KDDS Too, Inc. North Jersey Outreach from September 5, 2023 through June 21, 2024 increasing Physical Therapy Service hours from up to 18 hours a week to up to 21 hours per week at \$97.00 per hour starting on April 25, 2024 through June 21, 2024.

- J. Approval of 2023-2024 Testing for Lead in School Drinking Water Statement of Assurance

Resolve that upon the recommendation of the Superintendent of Schools and the Business Administrator, the Board of Education approves the submission of the Statement of Assurance regarding the Testing for Lead in School Drinking Water and request for reimbursement for the 2023-2024 School Year.

[\(2023-2024 Lead Testing SOA.pdf \(Attached\)\)](#)

XV. Personnel

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following personnel resolutions A-M:

Discussion/Comments:

Board Member Serfozo abstained from item# K and voted yes to all other items.

Tina Iaccheo, new Business Administrator was introduced.

The motion was made by Board Member Nagy and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

- A. Approval of Instructional Aide

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the appointment of Stephanie Adler as a Full-Time Instructional Aide at a rate of \$18.25 per hour starting on April 8, 2024 through the 2023-2024 School Year, pending clearance of criminal history check.

- B. Acceptance of Resignation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Aynur Hanegelioglu effective May 24, 2024, releasing Ms. Hanegelioglu from the 60 day contractual clause as a non-precedent setting action.

- C. Approval of Mentoring Teacher

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following Teacher Mentor for the 2023-2024 School Year:

Mentor	2023-2024	Stipend
Christine Haggerty mentoring Valerie Dufaut	10 weeks	\$333.35

D. Acceptance of Resignation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education accepts the resignation of Hana Schwartz effective June 30, 2024.

E. Approval of Enrollment of Child of Non-Resident Staff

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the enrollment of a non-resident child of staff member, Mrs. Christine Haggerty, into second grade for the 2024-2025 School Year.

F. Approval of Extra-Curricular Activity Supervision

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves extra curricular activity supervision of the Science Fair for advisors Nadin Almowaswes and Lianna Palladino to be compensated at the contractual rate of \$45.00 per hour for up to 2.5 hours each.

G. Appointment of Interim Business Administrator

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the appointment of Michael Donow as the Interim Business Administrator from April 22, 2024 through June 30, 2024 for \$338.00 per day, one (1) day per week.

H. Approval to Rescind Appointment of Treasurer of School Monies

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively rescinds the appointment of Michael Donow as the Treasurer of School Monies effective April 19, 2024.

I. Appointment of Treasurer of School Monies

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the appointment of Debra Andreniuk as the Treasurer of School Monies from April 22, 2024 through June 30, 2024 in the amount of \$780.00.

J. Appointment of Business Office Consultant

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education retroactively approves the appointment of Debra Andreniuk as a Business Office Consultant from April 22, 2024 through June 30, 2024 at \$95.00 per hour, not to exceed \$6,500.

K. *** Approval of MOA Between NHEA and North Haledon Board of Education ***

Resolve that upon the recommendation of the Negotiations Committee and Superintendent of Schools with respect to a collective negotiation's agreement between the Board of Education and the North Haledon Education Association for the period of July 1, 2024-June 30, 2027, the Board of Education hereby approves the attached Memorandum of Agreement, with salary guides.

[\(NH MOA.pdf \(Attached\)\)](#)

L. *** Approval of Enrollment of Child of Non-Resident Staff ***

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the enrollment of a non-resident child of staff member, Mrs. Krista Losardo, into second grade for the 2024-2025 School Year.

M. *** Appointment of the Business Administrator/Board Secretary ***

BE IT RESOLVED that the North Haledon Board of Education (hereinafter referred to as the "Board") appoints Christine Iaccheo as the Business Administrator/Board Secretary for the North Haledon School District for the period July 1, 2024 through June 30, 2025 at an annual salary of \$130,000.00.

BE IT FURTHER RESOLVED that this Employment Agreement, has been submitted to and approved by the Executive County Superintendent, according to standards adopted by the Commissioner of Education, pursuant to N.J.S.A. 18A:7- 8(j).

BE IT FURTHER RESOLVED that the Board approves the Employment Agreement, with Christine Iaccheo for the position of Business Administrator/Board Secretary for the foregoing period of appointment, which Employment Agreement is attached to this Resolution and made a part hereof.

BE IT FURTHER RESOLVED that the Board hereby authorizes the Board President and the Business Administrator/Board Secretary to execute, on behalf of the Board, the Employment Agreement by and between the Board and Christine Iaccheo. (Christine Iaccheo approved Employment Agreement 2024-2025.pdf (Attached))

XVI. Policy

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following policy resolution A:

Discussion/Comments:

The motion was made by Board Member DeNova and seconded by Board Member Nagy, and with a unanimous roll call vote, the motion carried.

A. Second Reading - Policy Alert 232

Second Reading of Policy Alert 232:

- 1140 Educational Equity Policies/Affirmative Action Program - Policy (M)
- 1523 Comprehensive Equity Plan - Policy (M)
- 1530 Equal Employment Opportunities - Policy (M)
- 1530 Equal Employment Opportunity Complaint Procedure - Regulation (M)
- 1550 Equal Employment/Anti-Discrimination Practices - Policy (M)
- 2200 Curriculum Content – Regulation (M)
- 2260 Equity in School and Classroom Practices - Policy (M)
- 2260 Equity in School and Classroom Practices Complaint Procedures - Regulation (M)
- 2411 Guidance Counseling – Policy (M)
- 2423 Bilingual Education – Policy & Regulation (M)
- 2431.4 Prevention and Treatment of Sports-Related Concussions and Head Injuries - Policy & Regulation (M)
- 3211 Code of Ethics - Policy
- 5750 Equitable Educational Opportunity - Policy (M)
- 5755 Equity in Educational Programs and Services - Policy (M-Abolished)
- 5841 Secret Societies - Policy
- 5842 Equal Access of Student Organizations - Policy
- 7610 Vandalism – Policy & Regulation
- 9323 Notification of Juvenile Offender Case Disposition - Policy

(1140 POLICY- Educational Equity Policies-Affirmative Action.pdf (Attached), 1523 POLICY- Comprehensive Equity Plan.pdf (Attached), 1530 POLICY- Equal Employment Opportunities.pdf (Attached), 1530 REGULATION- Equal Employment Opportunity Complaint Procedure.pdf (Attached), 1550 POLICY- Equal Employment Anti-Discrimination Practices.pdf (Attached), 2200 REGULATION- Curriculum Content.pdf (Attached), 2260 POLICY- Equity In School and Classroom Practices.pdf (Attached), 2260 REGULATION- Equity in School and Classroom Practices Complaint Procedure.pdf (Attached), 2411 POLICY- Guidance Counseling.pdf (Attached), 2423 POLICY- Bilingual Education.pdf (Attached), 2423 REGULATION- Bilingual Education.pdf (Attached), 2431.4 POLICY- Prevention and Treatment of Sports-Related Concussions and Head Injuries.pdf (Attached), 2431.4 REGULATION- Prevention and Treatment of Sports-Related Concussions and Head Injuries.pdf

(Attached), 3211 POLICY- Code of Ethics.pdf (Attached), 5750 POLICY- Equitable Educational Opportunity.pdf (Attached), 5755 POLICY- Equity in Educational Programs and Services.pdf (Attached), 5841 POLICY- Secret Societies.pdf (Attached), 5842 POLICY- Equal Access of Student Organizations.pdf (Attached), 7610 POLICY- Vandalism.pdf (Attached), 7610 REGULATION- Vandalism.pdf (Attached), 9323 POLICY- Notification of Juvenile Offender Case Disposition.pdf (Attached))

XVII. Curriculum

BE IT RESOLVED, that the North Haledon Board of Education, upon the recommendation of the Superintendent of Schools, approves the following curriculum resolutions A-D:

The motion was made by Board Member Blaso and seconded by Board Member Girgenti, and with a unanimous roll call vote, the motion carried.

A. Approval of Amended 2023-2024 School Calendar

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the amended 2023-2024 School Calendar.

(23-24 updated Calendar.pdf (Attached))

B. Approval of ESY Dates for North Haledon Students

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves ESY dates for North Haledon students beginning on June 25, 2024 through July 31, 2024 for a total of 20 days as follows:

Week 1: Tuesday-Thursday	6/25, 6/26, 6/27
Week 2: Monday-Tuesday	7/1, 7/2
Week 3: Monday-Thursday	7/8, 7/9, 7/10, 7/11
Week 4: Monday-Thursday	7/15, 7/16, 7/17, 7/18
Week 5: Monday-Thursday	7/22, 7/23, 7/24, 7/25
Week 6: Monday-Wednesday	7/29, 7/30, 7/31

C. Approval of 2024-2025 School Calendar

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the 2024-2025 School Calendar.

(24-25 Calendar Final.pdf (Attached))

D. Approval of Field Trip Destinations and Transportation

Resolve that upon the recommendation of the Superintendent of Schools, the Board of Education approves the following field trip destinations and transportation:

Grade	Location	Approximate Fee
Second	Field Station Dinosaurs, Leonia NJ	<i>Trip Destination Approved 11/15/23</i> Buses by First Student: \$1050.00 (\$750.00 - covered by Student Activity Fund)

		and \$300.00 donated by PTO)
Third	Turtle Back Zoo, West Orange, NJ	<i>Trip Destination Approved 11/15/23</i> Buses by First Student: \$1050.00 (\$750.00 - covered by Student Activity Fund and \$300.00 donated by PTO)
HMS Spanish Enrichment Club	Cinco De Mayo, North Haledon, NJ	\$40.00 collected per student; Walking Trip - No Transportation Needed
HMS Student Council	Municipal Building, North Haledon, NJ	No Fee; Walking Trip - No Transportation Needed

XVIII**Old Business/New Business**

DISCUSSION/COMMENTS:

None

XIX. **Petition of Citizens (limited to 30 minutes)**

At this time, the public has the opportunity to address the Board on any subject. Members of the public may speak once for a maximum period of three minutes by the clock during this portion of the meeting. All statements shall be directed to the presiding officer; no participant may address board members individually. The Board members cannot comment about specific personnel. The public has to be aware that comments must be civil and in a positive manner. Remember, there are consequences for libelous and slanderous comments.

If there is anyone present who wishes to make public comment at this time, please state your name and address and also record it on the sheet at the podium. The Board of Education will listen to all comments, but we will not engage in a dialog. After investigating any issues, the Administration will be in contact with you as soon as possible.

Thank you for coming to the meeting and for your comments.

DISCUSSION/COMMENTS:

V. Talarico thanked the board negotiations committee for a positive negotiation experience.

J. Mendillo asked about preschool classrooms and music room.

J. Coviello thanked board for having Manchester Read Across America. Also commented on flag football program; color run and carnival.

A. Motion to Open the Floor

The motion was made by Board Member Nagy and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

B. Motion to Close the Floor

The motion was made by Board Member Nagy and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

XX. **Future Meetings and Important Dates**

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May 14, 2024	Regular Meeting	7:00pm
June 12, 2024	Regular Meeting	7:00pm
August 14, 2024	Regular Meeting	7:00pm

XXI. Adjournment

President O'Donnell adjourned the meeting at 9:18 pm.

The motion was made by Board Member Nagy and seconded by Board Member Panzera, and with a unanimous roll call vote, the motion carried.

Respectfully Submitted,
Stephanie Bonaparte
Acting Board Secretary